



## TACMO Board Meeting-November 2021 Agenda

**DATE:** Thu November 18th, 2021

**TIME:** 6:30pm - 8:30pm PST

**LOCATION:** Sycamore Valley Academy (Multi-Purpose Room) and Blue Oak Academy (Cafeteria)

**GROUPS:** Board, Admin

**REMOTE:** <https://us02web.zoom.us/j/83778165355>

### **PUBLIC BOARD MEETING NOTICE**

In order to ensure that members of the public are provided a meaningful opportunity to address the Board on non-agenda items or agenda items that are within the Board's jurisdiction, non-agenda items may be addressed at the public comment portion of the agenda and agenda items may be addressed at the time the matter is considered by the Board. During the evening, many of the Board members will be speaking on various subjects. It should be noted that each Board member expresses only his/her opinion and not the opinion of the entire Board. Teleconferencing may be used for all purposes in connection with any meeting. All votes taken during a teleconferenced meeting shall be by roll call.

If documents are distributed to Board members concerning an agenda item within 72 hours of a regular Board meeting, at the same time the documents will be made available for public inspection. Interested members of the public may request to see the same documents by emailing the Superintendent at [dball@theacademiescharters.org](mailto:dball@theacademiescharters.org) and the complete packet will be shared electronically.

This meeting is held in an area accessible to the disabled. In compliance with the American Disabilities Act, if you need special assistance to participate in meetings, call (559) 429-4351 forty-eight (48) hours in advance of the meeting. Persons who are in need of disability-related modification or accommodation in order to participate in the Board meeting may make a request to Donya Ball at PO Box 1189, Visalia, CA 93279 and (559) 429-4351. Such a request should be in writing if possible or may be made in person or by telephone. The request should specify the nature of the accommodation or modification requested, including any auxiliary aids or services requested, and the name, address, and telephone number of the person making the request.

### **1 OPENING BUSINESS**

#### **1.1 CALL PUBLIC SESSION TO ORDER**

#### **1.2 ADA ACCOMMODATIONS**

1.2.1 This meeting is held in an area accessible to the disabled. In compliance with the American Disabilities Act, if you need special assistance to participate in meetings, call (559) 429-4351 at CMO Home Office forty-eight (48) hours in advance of the meeting. Persons who are in need of disability-related modification or accommodation in order to participate in the Board meeting may make a request to Donya Ball at PO Box 1189, Visalia, CA 93279 or (559) 429-4351. Such a request should be in writing if possible or may be made in person or by telephone. The request should specify the nature of the accommodation or modification requested, including any auxiliary aids or services requested, and the name, address, and telephone number of the person making the request.

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documents by emailing the Superintendent (dball@theacademiescharters.org), and the complete packet will be shared electronically.

### **1.3 IDENTIFY CLOSED SESSION TOPICS OF DISCUSSION**

### **1.4 PUBLIC COMMENT ON CLOSED SESSION TOPICS**

- 1.4.1 General public comment on any closed session item will be heard. The Board may limit individual comments to no more than 3 minutes and individual topics to 20 minutes. Please begin your comments by stating your name.

### **1.5 ADJOURN TO CLOSED SESSION**

## **2 CLOSED SESSION**

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### **2.1 Confidential Student Discipline Matter - Consideration of Potential Expulsion Case No.: 2021001**

## **3 REGULAR SESSION RECONVENED**

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### **3.1 CALL PUBLIC SESSION TO ORDER**

### **3.2 REPORT ACTION TAKEN IN CLOSED SESSION (if any)**

- 3.3 **General public comment on any school related topic may be heard at this time. The Board asks that any public comment on an item listed on tonight's agenda be addressed at the time the item comes up for discussion by the Board. Pursuant to Board Policy, the Board may limit individual comments to no more than 3 minutes and individual topics to 20 minutes. Please begin your comments by stating your name.**

## **4 CONSENT AGENDA**

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### **4.1 ADMINISTRATIVE SERVICES**

- 4.1.1 There are no Administrative Services items to include this evening.

### **4.2 SUPERINTENDENT'S OFFICE**

- 4.2.1 Approval of Minutes of the Board Meeting on October 21, 2021 (Enc. No. 1)

[TACMO BOD DRAFT Meeting Minutes 10212021.pdf](#)

- 4.2.2 Approval of the October 2021 Check Register Report (Enc. No. 2)

[TACMO October 2021 Combined Board Check Register.pdf](#)

- 4.2.3 Donation Recognition (Enc. No. 3)

[Donations November 2021.pdf](#)

- 4.2.4 Monthly Attendance Reports for BOA and SVA (Enc. No. 4)

[Month 3 Attendance Report SVA.pdf](#)

[Month 3 Attendance Report BOA.pdf](#)

## **5 PUBLIC RECOGNITION/PROCLAMATIONS/ACTION**

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5.1 **There are no Public Recognition/Proclamations items to include this evening.**

## 6 **PROGRAM UPDATE & BOARD DEVELOPMENT**

Presentation/Public Hearing/Public Comment/Board Discussion

### 6.1 **Program Update**

6.1.1 There are no Program Update items to include this evening.

### 6.2 **Board Development**

6.2.1 There are no Board Development items to include this evening.

## 7 **COMMUNITY REPORTS**

Presentation/Public Hearing/Public Comment/Board Discussion

### 7.1 **Board Member Report**

### 7.2 **Superintendent Report**

7.2.1 Universal Transitional Kindergarten (TK) & Preschool Update (Enc. No. 5)

[Superintendent Report.pdf](#)

### 7.3 **Principal Report**

7.3.1 Extra-curricular opportunities and field trips at BOA

7.3.2 Extra-curricular opportunities and field trips at SVA

### 7.4 **Operations Director Report**

7.4.1 Operations Update

### 7.5 **Teacher Representative Report**

7.5.1 Curriculum & Instruction Update

## 8 **ADMINISTRATIVE PANEL RECOMMENDATIONS/ACTIONS**

Review/Public Hearing/Public Input/Board Discussion/ACTION (as applicable)

8.1 **There are no Administrative Panel items to discuss this evening.**

## 9 **GENERAL AGENDA**

Review/Public Hearing/Public Input/Board Discussion/ACTION (as applicable)

### 9.1 **Monthly Financials Presentation (Enc. No. 6) ACTION**

[TACMO Oct Board Presentation 11.11.21 ap\\_je.pdf](#)

### 9.2 **Public Hearing: Educator Effectiveness Block Grant Plan for Blue Oak Academy (Enc. No. 7) ACTION**

[2021\\_Educator\\_Effectiveness\\_Block\\_Grant\\_Plan\\_\(Tulare\\_COE\)\\_Blue\\_Oak\\_Academy\\_20211110.pdf](#)

9.3 **Public Hearing: Educator Effectiveness Block Grant Plan for Sycamore Valley Academy (Enc. No. 8) ACTION**

[2021\\_Educator\\_Effectiveness\\_Block\\_Grant\\_Plan\\_\(Tulare\\_COE\)\\_Sycamore\\_Valley\\_Academy\\_School\\_20211110.pdf](#)

9.4 **Board Resolution: 21-009 Amendment of SET-TC JPA Agreement and Bylaws (Enc. No. 9) ACTION**

[BR 21-009 Amendment of SET-JC JPA Powers Agreement & Bylaws.pdf](#)

[SET-TC Bylaws updated updated 2021.pdf](#)

[Revised JPA Agreement updated 2021.pdf](#)

[Academies SET-TC Bylaws and JPA Agreement letter.pdf](#)

10 **ADJOURNMENT**

10.1 **Request for future Board Agenda items**

10.2 **The next The Academies CMO board meeting: December 9, 2021 at 6:30 PM.**



## Minutes

### TACMO Board Meeting-October 2021

📅 Thu October 21st, 2021

🕒 6:30pm - 8:30pm PDT

📍 Sycamore Valley Academy (Multi-Purpose Room) and Blue Oak Academy (Cafeteria)

#### 👥 In Attendance

Erin Andersen, Donya Ball, Ed.D., Allan Benton, Cristina Gutierrez, Marilou Monsivais, Michelle Phillips, Harold Rollin, Dana Stinson, Alex Tietjen, Claudia Van Groningen

### 1 **OPENING BUSINESS**

Others in attendance: Cristina Johnson and Kali Camera

#### 1.1 **CALL PUBLIC SESSION TO ORDER**

Rollin called the meeting to order at 6:30PM

#### 1.2 **ADA ACCOMMODATIONS**

- 1.2.1 **This meeting is held in an area accessible to the disabled. In compliance with the American Disabilities Act, if you need special assistance to participate in meetings, call (559) 429-4351 at CMO Home Office forty-eight (48) hours in advance of the meeting. Persons who are in need of disability-related modification or accommodation in order to participate in the Board meeting may make a request to Donya Ball at PO Box 1189, Visalia, CA 93279 or (559) 429-4351. Such a request should be in writing if possible or may be made in person or by telephone. The request**

**should specify the nature of the accommodation or modification requested, including any auxiliary aids or services requested, and the name, address, and telephone number of the person making the request.**

- 1.2.2 If documents are distributed to Board members concerning an agenda item within 72 hours of a regular Board meeting, at the same time the documents will be made available for public inspection. Interested members of the public may request to see the same documents by emailing the Superintendent (dball@theacademiescharters.org), and the complete packet will be shared electronically.**

**1.3 IDENTIFY CLOSED SESSION TOPICS OF DISCUSSION**

Rollin identified the closed session topics and moved the closed session to the end of the meeting.

**1.4 PUBLIC COMMENT ON CLOSED SESSION TOPICS**

- 1.4.1 General public comment on any closed session item will be heard. The Board may limit individual comments to no more than 3 minutes and individual topics to 20 minutes. Please begin your comments by stating your name.**

**1.5 ADJOURN TO CLOSED SESSION**

Rollin adjourned the public session at 7:44PM.

**2 CLOSED SESSION**

- 2.1 PERSONNEL (Government Code § 54957). It is the intention of this governing body to meet in closed-session to consider public employee appointment/employment for the position of: Instructional Aides at BOA & SVA**

**3 REGULAR SESSION RECONVENED**

**3.1 CALL PUBLIC SESSION TO ORDER**

Rollin called the public session to order at 7:52 PM.

**3.2 REPORT ACTION TAKEN IN CLOSED SESSION (if any)**

Rollin reported action on item 2.1.

- 3.3 **General public comment on any school related topic may be heard at this time. The Board asks that any public comment on an item listed on tonight's agenda be addressed at the time the item comes up for discussion by the Board. Pursuant to Board Policy, the Board may limit individual comments to no more than 3 minutes and individual topics to 20 minutes. Please begin your comments by stating your name.**

#### **4 CONSENT AGENDA**

4.1 **ADMINISTRATIVE SERVICES**

Rollin called for items to be removed from the consent agenda, none were removed, item 4.1 was deemed approved by general consent.

4.1.1 **Board Policy: 21-003 Student Wellness Policy (Enc. No. 1)**

4.2 **SUPERINTENDENT'S OFFICE**

Rollin called for items to be removed from the consent agenda, none were removed, item 4.2 was deemed approved by general consent.

4.2.1 **Approval of Minutes of the board meeting on September 16, 2021 (Enc. No. 2)**

4.2.2 **Approval of the September 2021 Check Register Report (Enc. No. 3)**

4.2.3 **Donation Recognition (Enc. No. 4)**

4.2.4 **Monthly Attendance Reports for BOA and SVA (Enc. No. 5)**

#### **5 PUBLIC RECOGNITION/PROCLAMATIONS/ACTION**

- 5.1 **There are no Public Recognition/Proclamation/Action items to include this evening.**

#### **6 PROGRAM UPDATE & BOARD DEVELOPMENT**

Presentation/Public Hearing/Public Comment/Board Discussion

6.1 **Program Update**

6.1.1 **Material Revisions for 22-23 School Year for BOA and SVA (Enc. No. 6)**

1. **Multi Age Grouping/Looping**- Removed grade specific language providing each site the flexibility to determine the grades in which

grouping and/or looping will happen based on specific school and student needs

2. **Changed Spanish to World Language-** Due to AB 1505, both charter schools must have on staff an appropriately credentialed foreign language teacher. If a school is not able to hire Spanish specifically, the school has the ability to hire a teacher credentialed to teach another language.
3. **Project Based Learning-** The petitions no longer specifies the exact number of PBL units each year per grade span as this may vary depending on grade level standards and content

Dr. Ball presented, noting the proposed revisions to the petitions.

## 6.2 Board Development

### 6.2.1 Assembly Bill 361- Brown Act Remote Meeting Requirements (Enc. No. 7)

Dr. Ball reviewed the requirements, including that the board must take action at each meeting to continue meeting remotely.

## 7 COMMUNITY REPORTS

Presentation/Public Hearing/Public Comment/Board Discussion

### 7.1 Board Member Report

Andersen: no report

Monsivais: no report

Gutierrez: no report

Phillips: no report

Tietjen: no report

Rollin: reported feeling thankful that our organization is not resistant to current regulations.

### 7.2 Superintendent Report

#### 7.2.1 COVID-19 School Vaccine Requirement (Enc. No. 8)

Dr. Ball presented, drawing attention to the importance of being in front of the communication to families so they can be prepared for the coming change. The vaccine requirement will also apply to employees.

### 7.3 Principal Report

#### 7.3.1 Professional Development Focus for Blue Oak Academy



Stinson reported on the robust professional development program for staff at Blue Oak Academy. Aides have had training with recess structure management and intervention. The teachers have had training in reading skills and a focus on new curriculum and academic language

**7.3.2 Professional Development Focus for Sycamore Valley Academy**

Benton reported on the professional development program for staff at Sycamore Valley Academy. PBL training with Michael Niehoff and literacy training with Nancy Fetzner took place. Shifting the Balance book study is underway. Gifted Ed training is underway with Ruth Dutton, founder of SVA working with different groups of staff. SpEd staff have been trained in a new program for special education. Health staff will be attending upcoming training.

**7.4 Operations Director Report**

**7.4.1 SVA Water Update**

Van Groningen reported, noting no new information has been provided by VUSD. The campus will add paper cups at all dispensers to hopefully reduce the mess and waste of plastic water bottles.

**7.4.2 Single Sign-On for Education**

Van Groningen reported setup of Clever for The Academies.

**7.5 Teacher Representative Report**

**7.5.1 Curriculum & Instruction Report**

Johnson reported. Expeditionary learning curriculum is guiding and improving PBL, field trips: 5/6 at SVA going to Kaweah Oaks Preserve funded by a grant from Sequoia river land trust, 6th graders at BOA go to SCICON next week, leadership teams have started at both sites, academic discussion great addition to increase rigor at BOA, and SVA is starting a soccer team.

**8 ADMINISTRATIVE PANEL RECOMMENDATIONS/ACTIONS**

Review/Public Hearing/Public Input/Board Discussion/ACTION (as applicable)

**8.1 There are no Administrative Panel items to discuss this evening.**

**9 GENERAL AGENDA**

Review/Public Hearing/Public Input/Board Discussion/ACTION (as applicable)

9.1 **Monthly Financials Presentation (Enc. No. 9) ACTION**

Amita Parikh presented. Gutierrez moved to approve the monthly financial, Monsivais seconded, approved 6-0.

9.2 **ESSER III Expenditure Plan for Blue Oak Academy (Enc. No. 10) ACTION**

9.3 **ESSER III Expenditure Plan for Sycamore Valley Academy (Enc. No. 11) ACTION**

Andersen moved to approve the ESSER III Expenditure Plans for Blue Oak Academy and Sycamore Valley Academy, Tietjen seconded, approved 6-0.

9.4 **2021-22 TACMO Salary Schedules revision (Enc. No. 12) ACTION**

Tietjen moved to approve the Salary Schedule Revision, Phillips seconded, approved 6-0.

9.5 **2021-22 TACMO Employee Handbook revision (Enc. No. 13) ACTION**

Andersen moved to approve the updated TACMO Employee Handbook, Monsivais seconded, approved 6-0.

10 **ADJOURNMENT**

Rollin adjourned the meeting at 7:52 PM.

10.1 **Request for future Board Agenda items**

Rollin called for future agenda items.

10.2 **The next The Academies CMO board meeting: November 18, 2021 at 6:30 PM.**

# Combined Board Check Register



School: TACMO  
Month: October 2021

					Total Paid By Check:	\$ 148,966.81
					Total Paid By Credit Card:	\$ 3,062.54

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	6698	SYNCB/Amazon	10/7/2021	Bill #091021--Statement Closing Date: 09/10/21 -- -- --		\$ 67.14
Check	6699	Brittany Barros	10/7/2021	Bill #060121--Reimb: Mileage Mailed a Certified letter Envelope & Packet		\$ 96.34
Check	6700	Cline's Business Equipment, Inc.	10/7/2021	Bill #185695--Contract Usage charge: 08/16 - 09/15/21 Bill #185693--Contract Usage charge: 08/16 - 09/15/21 Bill #185787--Del/INST 1EA Staple Cart Bill #185746--Contract Usage charge: 08/13 - 09/12/21 Bill #185747--Contract Usage charge: 08/13 - 09/12/21 Bill #185694--Contract Usage charge: 08/16 - 09/15/21 Bill #185745--Contract Usage charge: 08/13 - 09/12/21		\$ 1,157.83
Check	6701	LEAF	10/7/2021	Bill #12357658--Konica Copier Systems due by 10/19/21		\$ 236.11
Check	6702	Literacy Resources, LLC	10/7/2021	Bill #157278--Phonemic Awareness Curriculum Letter Cards Flash Cards & etc		\$ 309.92
Check	6703	MindPlay, Inc.	10/7/2021	Bill #2110011--MindPlay Literacy & MVRC Student Subscription: 10/01/21 - 10/01/22		\$ 955.00

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	6704	Ocean Institute	10/7/2021	Bill #0129261--Before the Mast-Spirit of Dana Point on 04/06/22 Bill #0129263--Before the Mast-Spirit of Dana Point on 05/05/22 Bill #0129262--Before the Mast-Spirit of Dana Point on 02/03/22		\$ 9,888.00
Check	6705	Office Depot	10/7/2021	Bill #193393692002--Supplies Bill #193393692001--Supplies Bill #194764276001--Supplies Bill #193776112001--Supplies Bill #192571454001--Office Supplies Bill #193820898001--Supplies Bill #194770183001--Supplies Bill #193516589001--Supplies Bill #185668198002--Supplies Bill #191265606001--Supplies Bill #192571454002--Office Supplies Bill #192571454004--Office Supplies Bill #192571454003--Office Supplies		\$ 993.17
Check	6706	Dana Stinson	10/7/2021	Bill #090121--Reimb: Supplies for PD		\$ 189.02
Check	6707	Teacher's Discovery	10/7/2021	Bill #170606--Materials & Supplies		\$ 254.25
Check	6708	Waste Management/USA Waste	10/7/2021	Bill #4555594-0165-4--Waste Svc: October 2021		\$ 789.65
Check	6709	William V. Macgill & Co.	10/7/2021	Bill #IN0770350--Motrin Tablets Caplets Bags Dispenser Eye wash & etc		\$ 131.59
Check	6710	Wright Bros Concrete	10/7/2021	Bill #100321--Set up & Pour 190ft of walkway		\$ 2,250.00
Check	6711	American Fidelity Assurance	10/7/2021	Bill #1944519A--09/30/2021 Flex Plan Liability Coverage		\$ 1,027.18
Check	6712	American Fidelity Assurance	10/7/2021	Bill #D363612--09/01 - 09/30/21 Flex Plan Liability Coverage		\$ 4,595.28
Check	6713	Multi-Health Systems Inc.	10/7/2021	Bill #SIP00128058--Conners Mac Online Forms		\$ 336.25
Check	6714	Zaner-Bloser, Inc.	10/7/2021	Bill #10319608--Materials & Supplies		\$ 41.40

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	6715	Self-Insured Schools of California	10/11/2021	Bill #October 2021--Billing Period: October 2021		\$ 56,611.60
Check	6716	SYNCB/Amazon	10/15/2021	Bill #678693556548--The Complete Wreck (Ck Pymt 6586 Misapplied for 7/10/21 Stmt)		\$ 77.02
Check	6717	Cline's Business Equipment, Inc.	10/15/2021	Bill #183657--Del/INSTALL 1 Staple Cart Bill #186027--Del/INSTALL 1 Staple Cart Bill #183656--Del/INSTALL 1 Staple Cart		\$ 210.61
Check	6718	Curriculum Associates LLC	10/15/2021	Bill #90049673--Books & Supplies		\$ 56.19
Check	6719	CybrSchool LLC	10/15/2021	Bill #103438--CybrSchool License		\$ 900.00
Check	6720	CybrSchool LLC	10/15/2021	Bill #103443--CybrSchool License		\$ 600.00
Check	6721	EdTec	10/15/2021	Bill #22673--EdTec Monthly Back Office Service - October 2021		\$ 14,642.50
Check	6722	Sophia Larco	10/15/2021	Bill #100321--Reimb: Degree Verification for Sub Teaching Permit		\$ 365.00
Check	6723	Law Offices of Young, Minney & Corr, LLP	10/15/2021	Bill #73089--Legal Svcs thru: 09/30/21		\$ 4,791.80
Check	6724	Office Depot	10/15/2021	Bill #193516400001--Supplies Bill #193028243002--Office Supplies Bill #193729844001--Office Supplies Bill #192693067001--Office Supplies Bill #193135873001--Office Supplies Bill #194951197001--Supplies Bill #193028243001--Office Supplies Bill #195127101001--Supplies Bill #197078427001--Office Supplies Bill #192693567001--Supplies Bill #189472772002--Office Supplies Bill #197078427002--Office Supplies Bill #195131673001--Supplies Bill #193393692003--Supplies Bill #193121553001--Office Supplies		\$ 1,226.53
Check	6725	Pacific Ag Insurance IN	10/15/2021	Bill #8578--21/22 PCKG Installment #5		\$ 1,999.00
Check	6726	Southern California Edison	10/15/2021	Bill #092821--Electricity Charges 06/01 - 09/30/21		\$ 136.18

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	6727	Allan Benton	10/25/2021	Bill #101321--Reimb: Water bottles for Students		\$ 38.28
Check	6728	Cline's Business Equipment, Inc.	10/25/2021	Bill #186215--Contract Usage charge: 09/01 - 09/30/21 Bill #186172--Contract Usage charge: 09/01 - 09/30/21 Bill #186171--Contract Usage charge: 09/01 - 09/30/21 Bill #186197--Contract Usage charge: 09/01 - 09/30/21		\$ 1,606.78
Check	6729	LEAF	10/25/2021	Bill #12409621--Copier Systems due by 11/02/21		\$ 322.73
Check	6730	Michael Niehoff LLC	10/25/2021	Bill #2021165--Professional Learning		\$ 1,500.00
Check	6731	Office Depot	10/25/2021	Bill #203169191001--Office Supplies Bill #201042215001--Office Supplies Bill #200985878001--Office Supplies Bill #197075547001--Office Supplies Bill #193778422001--Office Supplies		\$ 333.40
Check	6732	PresenceLearning, Inc.	10/25/2021	Bill #INV46698--SLP Svcs: Collaboration with School staff Direct - Makeup Direct Services Documentation & Planing IEP Meeting Parent or School Contract Student Absence		\$ 4,792.25
Check	6733	Rochester 100 Inc.	10/25/2021	Bill #INV001415--Metallic GREEN NICKY'S Comm Folders		\$ 60.00
Check	6734	Visalia Unified School District	10/25/2021	Bill #1018--Transportation Charges: October 2021		\$ 9,666.30
Check	6735	Nash Limited Partnership	10/25/2021	Bill #November 2021--Home Office Monthly Rent - November 2021		\$ 900.00
Check	6736	American Fidelity Assurance	10/29/2021	Bill #D375790--10/01 - 10/31/21 Flex Plan Liability Coverage		\$ 5,343.16
Check	6737	Blick Art Materials	10/29/2021	Bill #7221225--Art Supplies		\$ 190.37

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	6738	White's Music Center	10/29/2021	Bill #561453--Music Instruments & Supplies Bill #561027--Music Instruments & Supplies Bill #561452--Music Instruments & Supplies		\$ 653.76
Check	6739	Enerspect Medical Solutions, LLC	10/29/2021	Bill #4186--Adult SMART Pads Cartridge HS1 & Shipping		\$ 65.03
Check	6740	Miller Brothers Screenprinting	10/29/2021	Bill #21-163--T-shirts & Printing Bill #21-164--T-shirts & Printing		\$ 5,622.02
Check	6741	Office Depot	10/29/2021	Bill #200993141001--Supplies Bill #201138631001--Office Supplies Bill #203598663001--Supplies Bill #203692330001--Office Supplies Bill #200077463001--Office Supplies Bill #194902281001--Supplies Bill #202662693001--Office Supplies Bill #203203206001--Supplies Bill #203180724001--Supplies Bill #195993563001--Supplies Bill #203599001001--Supplies Bill #203408285001--Supplies Bill #202492294001--Supplies Bill #203412414001--Supplies Bill #203408285002--Supplies Bill #203222435001--Supplies Bill #203599000001--Supplies		\$ 1,581.03
Check	6742	American Fidelity Assurance	10/29/2021	Bill #2011953B--09/30/2022 Flex Plan Liability Coverage		\$ 1,820.30
Check	6743	Estefany Alcazar	10/29/2021	Bill #101521--Reimb: Art Supplies & Innovator Camp		\$ 122.78
Check	6744	SYNCB/Amazon	10/29/2021	Bill #101021--Statement Closing Date: 10/10/21		\$ 4,073.10
Check	DB100521	Employers Insurance	10/5/2021	DB100521 - Employers Insurance - Worker's Comp 8/31/21 payroll premium & charges		\$ 1,141.82
Check	DB100621	Kate Souza	10/6/2021	DB100621 - Souza, Kate Weekly cleaning service for TACMO Home Office.		\$ 50.00

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	DB101321	Kate Souza	10/13/2021	DB101321 - Souza, Kate - Weekly cleaning service for TACMO Home Office.		\$ 50.00
Check	DB101821	Cardmember Service	10/18/2021	DB101821 - October 2021 credit card bill.		\$ 2,831.78
Check	DB102021	Kate Souza	10/20/2021	DB102021 - Souza, Kate Weekly cleaning service for TACMO Home Office.		\$ 50.00
Check	DB102121	Employers Insurance	10/21/2021	DB102121 - Employers Insurance - Worker's Comp 10/15/21 payroll premium & charges		\$ 1,167.36
Check	DB102721	Kate Souza	10/27/2021	DB102721 - Souza, Kate - Weekly cleaning service for TACMO Home Office.		\$ 50.00
Credit Card	9515-8054	San Joaquin County Office of Education	10/14/2021	09/23 - San Joaquin County Office of Education - CSC Live Conference (C. Morse)		\$ 150.00
Credit Card	9515-8054	Central Valley Community Bank - Credit Card (8054)	10/14/2021	10/13 - Central Valley Community Bank - Credit Card (8054) - Frgn Trans Fee-SP - Foreign fee from Oragami Organelles purchases (UK)		\$ 10.46
Credit Card	9515-8054	Sage Publications, Inc.	10/14/2021	10/04 - Sage Publications, Inc. - Quarterly subscription to Journal of Positive Behavior Interventions		\$ 81.00
Credit Card	9515-8054	Bureau of Education	10/14/2021	10/06 - Bureau of Education - Grades K-12: School Nurses - Best Practivces for School Medical Emergencies, Online Course		\$ 159.00
Credit Card	9515-8054	School Specialty LLC	10/14/2021	10/08 - School Specialty - Spire Level 4 Workbooks for BOA (C. Morse)		\$ 83.85
Credit Card	9515-8054	Origami Organelles	10/14/2021	10/13 - Origami Organelles - Earth Science materials (\$255 GBP)		\$ 348.76
Credit Card	9515-8054	The Webstaurant Store	10/14/2021	10/13 - The Webstaurant Store - Art materials (J. Bennett)		\$ 268.75
Credit Card	9515-8054	Amazon Market Pmts	10/14/2021	09/16 - Amazon Market Pmts - 1 of 2 items on receipt: video equipment		\$ 152.94



Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Credit Card	9515-8054	Amazon Market Pmts	10/14/2021	09/20 - Amazon Market Pmts - 2 of 2 items on receipt: cables for video equipment		\$ 9.76
Credit Card	9515-8054	EIG *Constant Contact	10/14/2021	09/21 - EIG *Constant Contact - Annual domain name registration for sycamorevalleyacademy.org and sycamorevalleyacademy.com		\$ 51.98
Credit Card	9515-8054	Apple.com	10/14/2021	09/27 - Apple.com - iPads and AppleCare+		\$ 387.42
Credit Card	9515-8054	Amazon Market Pmts	10/14/2021	10/01 - Amazon Market Pmts - Laptop stand and wireless keyboard & mouse		\$ 80.79
Credit Card	9515-8054	EIG *Constant Contact	10/14/2021	10/04 - EIG *Constant Contact - Monthly renewal fee for email subscription		\$ 50.00
Credit Card	9515-8054	The Home Depot	10/14/2021	10/06 - The Home Depot - Janitorial supplies		\$ 173.07
Credit Card	9515-8054	Lowe's	10/14/2021	10/06 - Lowe's - Janitorial supplies		\$ 31.42
Credit Card	9515-8054	Amazon Market Pmts	10/14/2021	10/06 - Amazon Market Pmts - Traffic cone and chain kit for parking lot		\$ 175.96
Credit Card	9515-8054	Panera Bread	10/14/2021	10/12 - Panera Bread - Staff Breakfast for Professional Development Day		\$ 182.37
Credit Card	9515-8054	Panera Bread	10/14/2021	10/12 - Panera Bread - Staff Lunch for Professional Development Day		\$ 341.08
Credit Card	9515-8054	ClearMask	10/14/2021	10/14 - ClearMask - PPE supplies		\$ 145.40
Credit Card	9515-8054	Comcast	10/14/2021	09/23 - Comcast - TACMO Home Office phone and internet		\$ 178.53



*Thank you so much for your donation!*

Gifts like yours help us further our mission and ensure the vitality of this exciting educational option in our community. On behalf of the entire team of founders, The Academies Board of Directors, and our students, who are the beneficiaries of your generosity, we extend our warm thanks for your support.

DONOR'S NAME: Laura Brumm

AMOUNT DONATED: \$50.00

No goods or services were provided in return for this gift.

A handwritten signature in black ink that reads 'Donya Ball'.

Received by \_\_\_\_\_ October 18, 2021

Dr. Donya Ball, Superintendent

The Academies Charter Management Organization Tax ID #: 37-1638700

The mission of our schools is to provide a rich, meaningful education in a nurturing environment, where students are continually challenged and their natural curiosity, creativity, and talents can thrive. Our school is a collaborative community of educators and families working together to help our students grow into virtuous, courageous, and intelligent citizens, equipped with a love of learning and a love of life, and eager to contribute to a better world.

The Academies charter schools model transformative change in education by elevating expectations of learning and growth. With grit, tenacity, and empathy, we improve the world around us by embracing challenges as problem-solvers. We create an inclusive community with access to rigorous and enriching educational experiences that challenge and support individuals to achieve their personal best and realize new opportunities.



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DONOR'S NAME: Bryan Company

AMOUNT DONATED: \$20.00

No goods or services were provided in return for this gift.

A handwritten signature in black ink that reads 'Donya Ball'.

Received by \_\_\_\_\_ October 17, 2021

Dr. Donya Ball, Superintendent

The Academies Charter Management Organization Tax ID #: 37-1638700

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DONOR'S NAME: Cristina Johnson

AMOUNT DONATED: \$20.00

No goods or services were provided in return for this gift.

Received by \_\_\_\_\_ November 2, 2021

Dr. Donya Ball, Superintendent

The Academies Charter Management Organization Tax ID #: 37-1638700

The mission of our schools is to provide a rich, meaningful education in a nurturing environment, where students are continually challenged and their natural curiosity, creativity, and talents can thrive. Our school is a collaborative community of educators and families working together to help our students grow into virtuous, courageous, and intelligent citizens, equipped with a love of learning and a love of life, and eager to contribute to a better world.

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Attendance Summary By Grade

Sycamore Valley Academy Charter School  
10/04/2021 to 10/29/2021 = 18 school days

Grade Level	Carry Fwd	Gain	Mult Gain	Loss	Ending	Actual Days	OffTrack	Days N/E	Days Absent	Days Attd	ADA	ADA %
0	59	0	0	0	59	1062	0	0	85.00	977.00	54.28	92.00%
Subtotal	59	0	0	0	59	1062	0	0	85.00	977.00	54.28	92.00%
1	41	0	0	0	41	738	0	0	73.00	665.00	36.94	90.11%
2	39	1	0	0	40	720	0	0	59.00	661.00	36.72	91.81%
3	43	1	0	1	43	792	0	9	47.00	736.00	40.89	94.00%
Subtotal	123	2	0	1	124	2250	0	9	179.00	2062.00	114.55	92.01%
4	44	0	0	1	43	792	0	8	59.00	725.00	40.28	92.47%
5	42	0	0	0	42	756	0	0	41.00	715.00	39.72	94.58%
6	42	0	0	0	42	756	0	0	50.00	706.00	39.22	93.39%
Subtotal	128	0	0	1	127	2304	0	8	150.00	2146.00	119.22	93.47%
7	40	0	0	0	40	720	0	0	34.00	686.00	38.11	95.28%
8	36	1	0	1	36	666	0	27	35.00	604.00	33.56	94.52%
Subtotal	76	1	0	1	76	1386	0	27	69.00	1290.00	71.67	94.92%
Grand Total	386	3	0	3	386	7002	0	44	483.00	6475.00	359.72	93.06%

To the best of my knowledge,  
the above attendance information is correct.

Signed Tony George  
Date 11/9/21

Report Calculations

(( Carry Fwd + Gain - Mult. Gain ) X School Days ) = Actual Days

Actual Days - ( Off Track + Days N/E + Days Absent ) = Days Attd

[ Days Attd / ( Actual Days - Off Track - Days N/E ) ] X 100 = ADA%

[Note: Multiple gains are for students that entered more than one time during the report time span.]

## Attendance Summary By Grade

### Blue Oak Academy Charter School 10/04/2021 to 10/29/2021 = 18 school days

Grade Level	Carry Fwd	Gain	Mult Gain	Loss	Ending	Actual Days	OffTrack	Days N/E	Days Absent	Days Attd	ADA	ADA %
0	57	3	0	0	60	1080	0	17	75.00	610.00	33.89	57.38%
<b>Subtotal</b>	<b>57</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>60</b>	<b>1080</b>	<b>0</b>	<b>17</b>	<b>75.00</b>	<b>610.00</b>	<b>33.89</b>	<b>57.38%</b>
1	42	0	0	0	42	756	0	0	94.00	662.00	36.78	87.57%
2	41	0	0	0	41	738	0	0	97.00	641.00	35.61	86.86%
3	41	0	0	0	41	738	0	0	59.00	679.00	37.72	92.01%
<b>Subtotal</b>	<b>124</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>124</b>	<b>2232</b>	<b>0</b>	<b>0</b>	<b>250.00</b>	<b>1982.00</b>	<b>110.11</b>	<b>88.80%</b>
4	43	0	0	0	43	774	0	0	67.00	707.00	39.28	91.34%
5	40	0	0	0	40	720	0	0	44.00	640.00	35.56	88.89%
6	47	0	0	0	47	846	0	0	66.00	744.00	41.33	87.94%
<b>Subtotal</b>	<b>130</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>130</b>	<b>2340</b>	<b>0</b>	<b>0</b>	<b>177.00</b>	<b>2091.00</b>	<b>116.17</b>	<b>89.36%</b>
<b>Grand Total</b>	<b>311</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>314</b>	<b>5652</b>	<b>0</b>	<b>17</b>	<b>502.00</b>	<b>4683.00</b>	<b>260.17</b>	<b>83.11%</b>

To the best of my knowledge,  
the above attendance information is correct.

Signed: 

Date 11-9-21

#### Report Calculations

(( Carry Fwd + Gain - Mult. Gain ) X School Days ) = Actual Days

Actual Days - ( Off Track + Days N/E + Days Absent ) = Days Attd

[ Days Attd / ( Actual Days - Off Track - Days N/E ) ] X 100 = ADA%

[Note: Multiple gains are for students that entered more than one time during the report time span.]

## Universal Transitional Kindergarten | Quick Guide

OCTOBER 13, 2021 | KAREN D'SOUZA



Preschool students practice hammering plastic nails into a foam pad in a sensory center.

CREDIT: ALLISON SHELLEY FOR AMERICAN EDUCATION

### **Q** uick Guide: What California parents and teachers need to know about universal transitional kindergarten

Even as the pandemic continues to disrupt the way children learn, California is poised to make a historic investment in its early education system. Championed by Gov. Gavin Newsom and many lawmakers, the new \$2.7 billion [universal transitional kindergarten](#) program is being hailed by many experts as a game-changer for families in a state with [almost 3 million children](#) under the age of 5.

In keeping with President Joe Biden's vision of universal preschool, this expansion of the current TK program will create more equity in early

education, many experts say. Increasing access to preschool may be one of the keys to closing the achievement gap, they say, since about 90% of brain growth happens before kindergarten.

However, there are myriad opinions about how universal transitional kindergarten should be rolled out. While the state's plan is to implement universal TK through the public school system, some advocates argue the program should also be available through preschools and child care centers in a mixed delivery model that would help bolster the struggling child care industry.

### **1. What is transitional kindergarten, or TK, and is it mandatory?**

TK is a steppingstone between preschool and kindergarten. Both TK and kindergarten are entirely optional. Children are only required to attend school in California once they turn 6. Until that age, it is up to parents to decide whether to enroll their children in preschool or transitional kindergarten or other child care arrangements or keep them at home.

### **2. Is TK free? How is it paid for?**

Children can attend TK at no cost because it is part of California's K-12 public school system. Districts receive funding for TK students based on average daily attendance, which is the average number of students in attendance over the course of the school year.

### **3. Why was TK first introduced in California?**

TK came about after the Legislature approved the Kindergarten Readiness Act in 2010. Until then, children who

#### **EDUCATION BEAT PODCAST**

**What will universal TK mean for California kids?**

A teacher shares why she loves transitional kindergarten – the joy of learning and the chance for play so



were 4 years old on Sept. 1 could still enroll in regular kindergarten as long as they turned 5 by Dec. 2 of that year. But the new law changed that. Beginning in 2012, children had to be 5 by Sept. 1 to enroll in kindergarten.

often lost in kindergarten nowadays. Host Zaidee Stavely and EdSource reporter Karen D'Souza discuss the hopes and challenges posed by this enormous expansion.

[EdSource · What will universal TK mean for California kids?](#)

That left out about 100,000 who had to wait an extra year. In response, transitional kindergarten was established in 2012 to serve those 4-year-olds who would have previously been eligible for kindergarten.

#### **4. What is the difference between the current TK program and the new universal transitional kindergarten program?**

Currently, TK serves about 100,000 children, primarily those who turn 5 between Sept. 2 and Dec. 2. These are the students who narrowly miss the cutoff for regular kindergarten. The new \$2.7 billion universal TK program, by contrast, will gradually be made available to every 4-year-old in California, eventually serving nearly 400,000 students. It will essentially become California's version of a universal preschool program, available to all children regardless of income.

#### **5. How long will it take for universal transitional kindergarten to be fully rolled out?**

It is expected to be rolled out beginning in the 2022-2023 school year, expanding annually until it is available to all the state's 4-year-olds by 2025-2026. The plan is to gradually phase in younger students each year. However, some school districts are ahead of the curve, having already expanded TK to most 4-year-olds.

## **6. How large will the class sizes be?**

Small class sizes are optimal to give little kids the attention they need. Individual instruction is a pillar of quality early education, experts say. The ratios for TK are expected to start out at 12 students to 1 teacher or teaching assistant and transition to 10 students to 1 teacher by the 2025-2026 school year. That is about half the size of many current TK classes, many of which rely on parent volunteers to help teachers. Many preschool settings enjoy an even smaller ratio. Head Start, for instance, generally keeps an 8-1 ratio in its preschool programs.

## **7. How will school districts pay for the new classrooms and facilities necessary to suit small children?**

The state has earmarked about \$490 million in the [latest budget](#) to build new facilities and make adjustments to existing ones, such as building out right-size water fountains and restrooms with pint-size potties and sinks.

## **8. What are the challenges facing this massive expansion of TK?**

Staffing is one of the biggest hurdles ahead. There is already a teacher shortage in the state. California will need an estimated 10,000 to 12,000 new teachers and 16,000 new teaching assistants as transitional kindergarten expands, experts say.

## **9. What will the credential requirements for TK teachers be?**

Currently, TK teachers are required to have a multiple-subject teaching credential, the same credential teachers need for all the elementary grades. By 2023, TK teachers also need to complete an additional 24 units of early childhood education coursework or the equivalent, as deemed by their employer, or they will need to hold a [child-development permit](#).

## **10. What are the plans for recruiting and training new transitional kindergarten teachers?**

The state has allocated \$100 million in competitive grants to school districts for recruiting teachers and providing ongoing professional learning. The state is also looking at various options for making it easier to meet the credential requirements.

## **11. What will TK teachers get paid?**

That is ultimately determined by districts, but typically, TK teachers are paid the same as kindergarten teachers. It should be noted that K-12 teachers generally earn about 38% more than preschool teachers and child care workers, according to the Center for the Study of Child Care Employment at the University of California, Berkeley. That wage disparity helps explain why 17% of the state's early childhood educators live in poverty, experts say.

## **12. Is there a pathway for preschool teachers, a workforce that's predominately women of color, to move into TK careers?**

The state's Commission on Teacher Credentialing has developed a proposal that would create a pathway for preschool teacher permit holders to gain the preparation they need to teach TK without completing all the requirements for a multiple-subject teaching credential.

Right now, about 49% of early childhood teachers in child care centers have a bachelor's degree or higher, according to Berkeley's Center for the Study of Child Care Employment.

## **13. Will TK be a full-day or a half-day program?**

Universal TK, like kindergarten, is a local choice of full-day or part-day.

However, the state's new [Expanded Learning Opportunities Program](#) requires that local educational agencies offer a nine-hour school day including before and after class services.

#### **14. Do children in universal TK have to meet the same vaccination requirements as in regular kindergarten?**

Yes. The same vaccination criteria apply.

*Do you count on EdSource's reporting daily? [Make your donation today](#) to our year end fundraising campaign by Dec. 31st to keep us going without a paywall or ads.*

#### Comments

##### Comments Policy

We welcome your comments. All comments are moderated for civility, relevance and other considerations. [Click here for EdSource's Comments Policy.](#)

---

##### ► **Mindy Camacho**

I have so many questions. In Preschool kids have to have a rest time...will that go away? In Preschool the children have to be supervised in the bathroom, is that going to change? There are some kids in this age group that are not independent bathroom users. Will they be allowed to be in TK? Will ECE teachers with Teacher Permits and higher, be able to teach TK? Some do not have BA's. ...

---

##### **Lauret Gallagher**

The continued voluntary only status of kindergarten makes no sense. How are the deficits a student who entered 1st grade without any prior schooling to be

addressed? Kindergarten should be made as mandatory as 1st grade!

---

► **Kat Tatsu**

Lauret: there is no research that early entry into traditional kindergarten better prepares learners for life long success. Traditional adult led learning environments may indoctrinate children into how to sit, how to raise their hands to go to the bathroom, how to memorize for the test, but it does not provide them with any long term cognitive advantages. That is why we continue to celebrate that Kindergarten be optional....the research is clear. We need to ...

---

**Lisa R**

My public school district currently has a five hour day for both TK and kindergarten. Before and after school care is optional and offered by outside providers. Please explain what the nine hour day will look like. Who will be providing the extra hours of care, where will that happen? Thank you

---

**MR**

Hi,

Where can I get more information about the pathway for CA teachers to become a TK teacher?

---

**Kim Reed**

The article mentions that the ratio will be 12 students to 1 *teacher*. Is this correct?

# The Academies CMO

## Board Financial Update

AMITA PARIKH

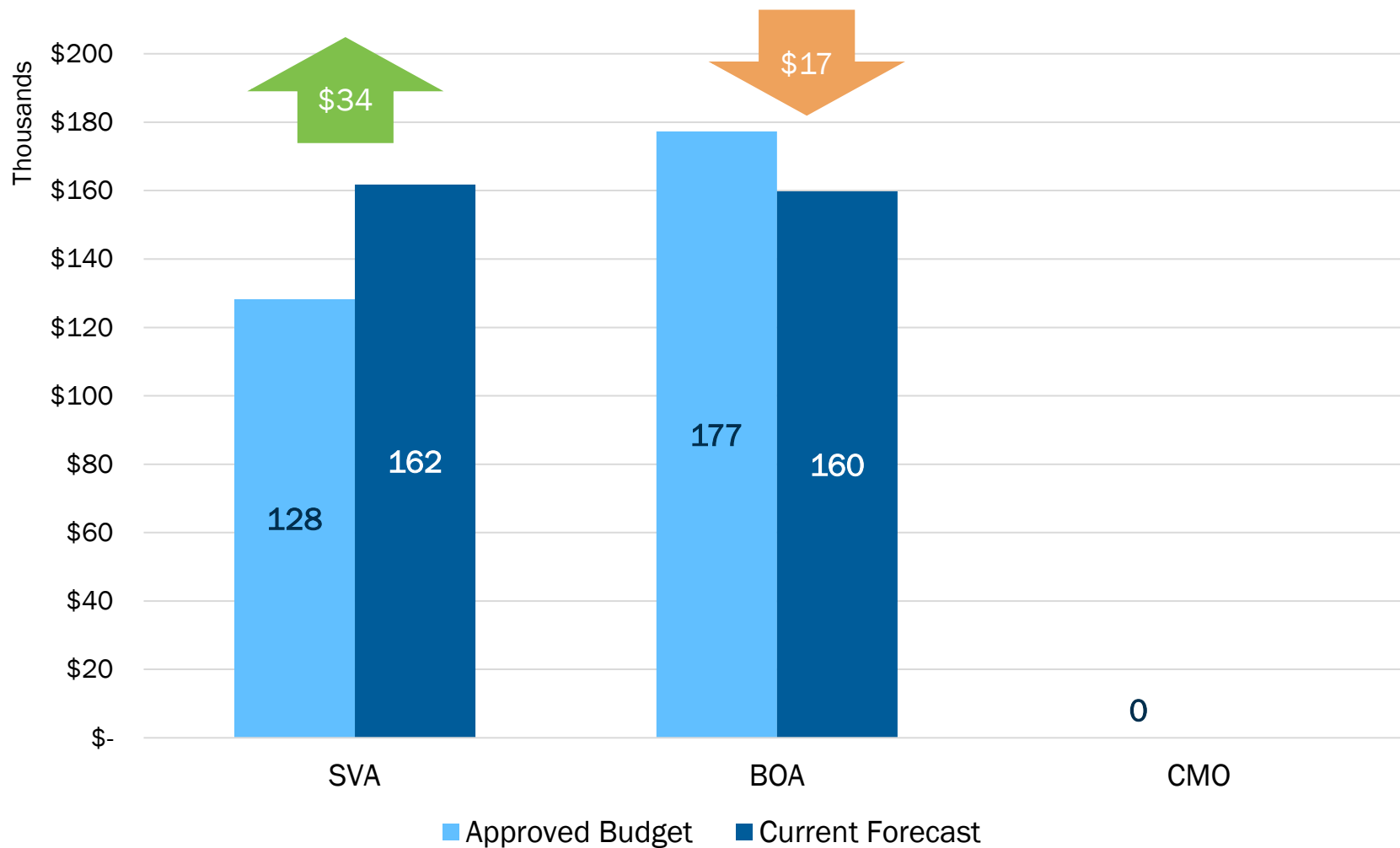
OCTOBER FINANCIALS 2021



# FY2021-22 Budget vs. Forecast Summary



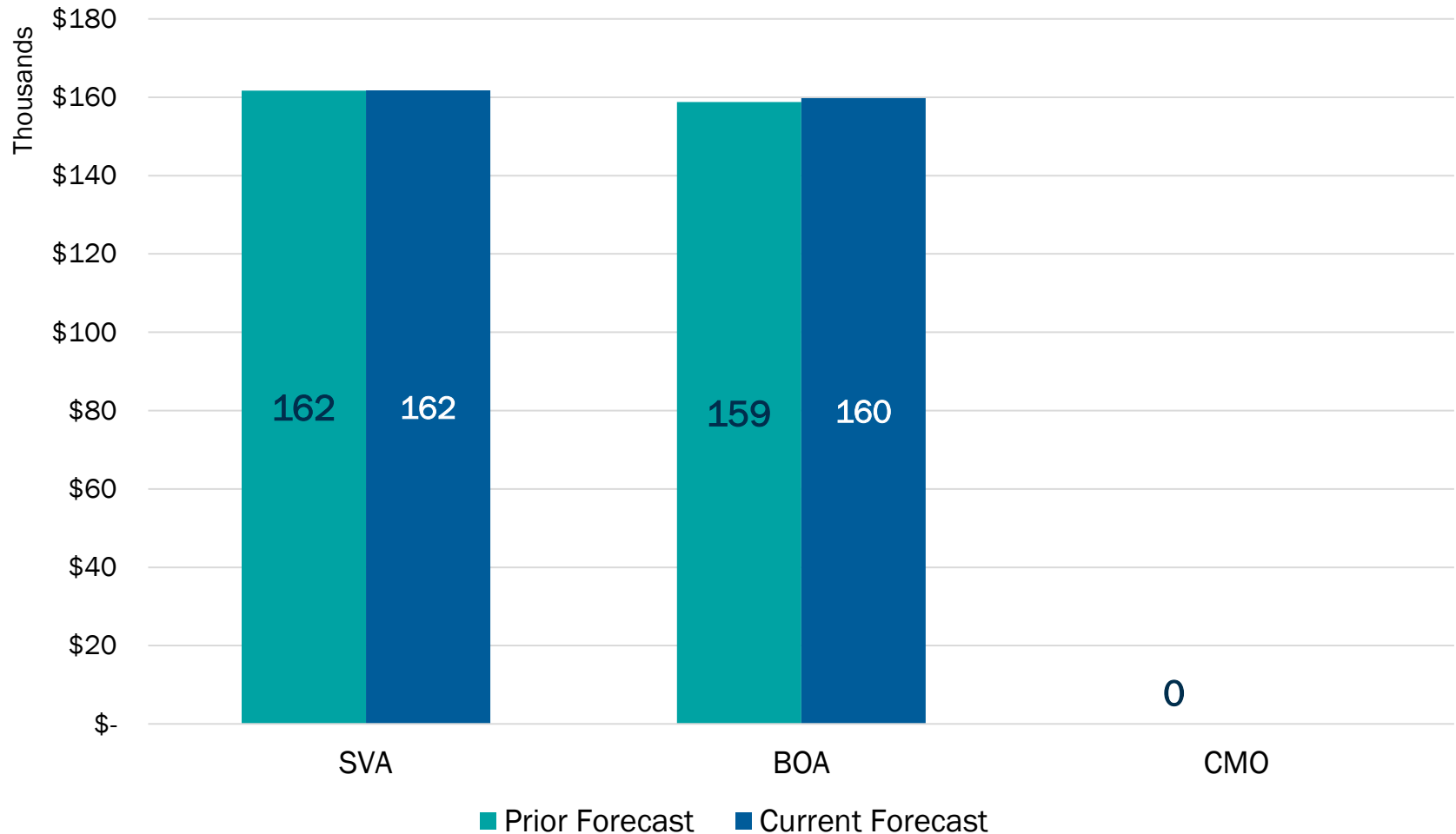
**Both schools' Operating Income remain positive for FY22**



# FY2021-22 Previous vs Current Forecast Summary



## No impact to the Operating Income compared to Prior Forecast

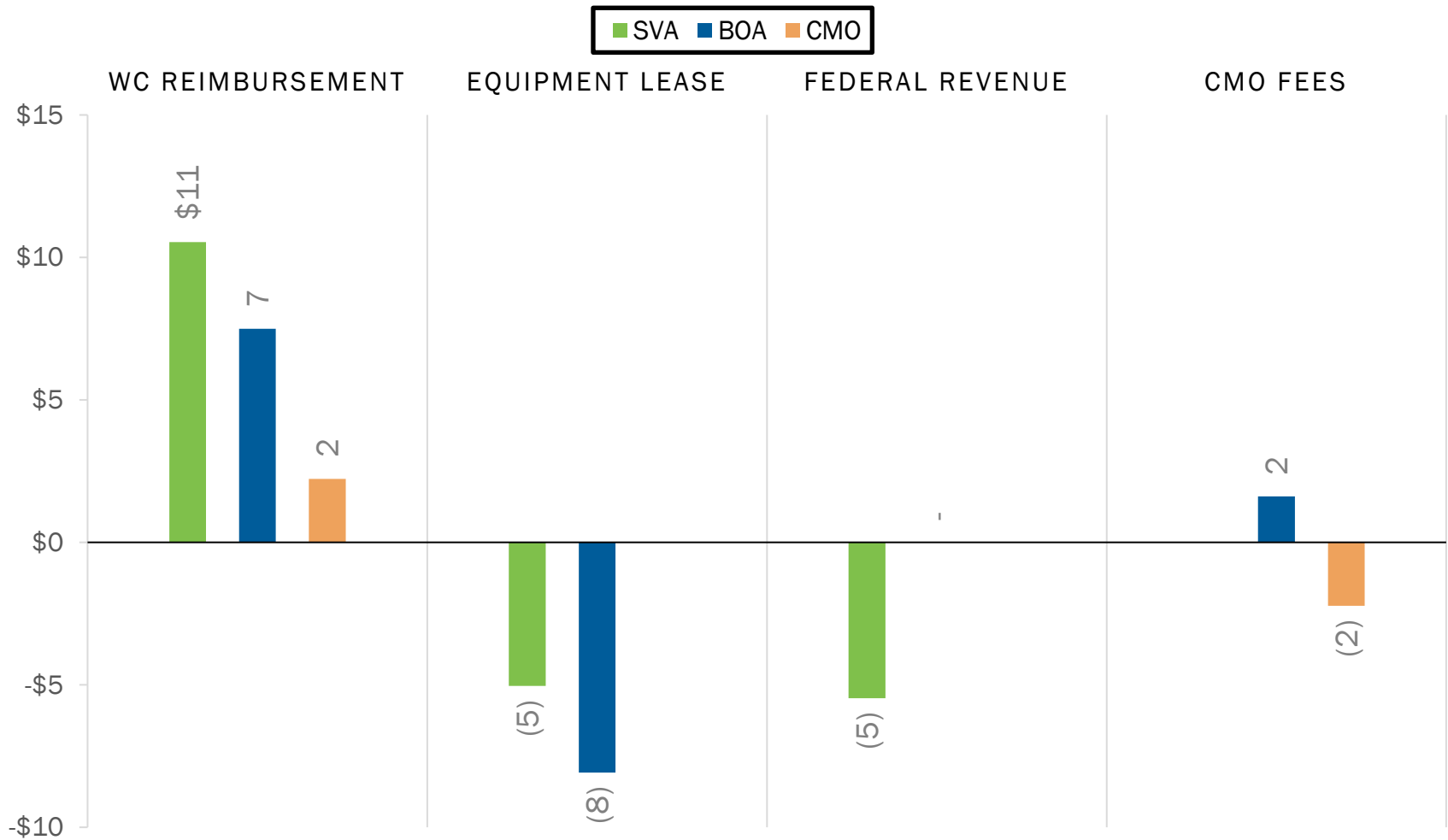




# Significant Changes to Operating Income



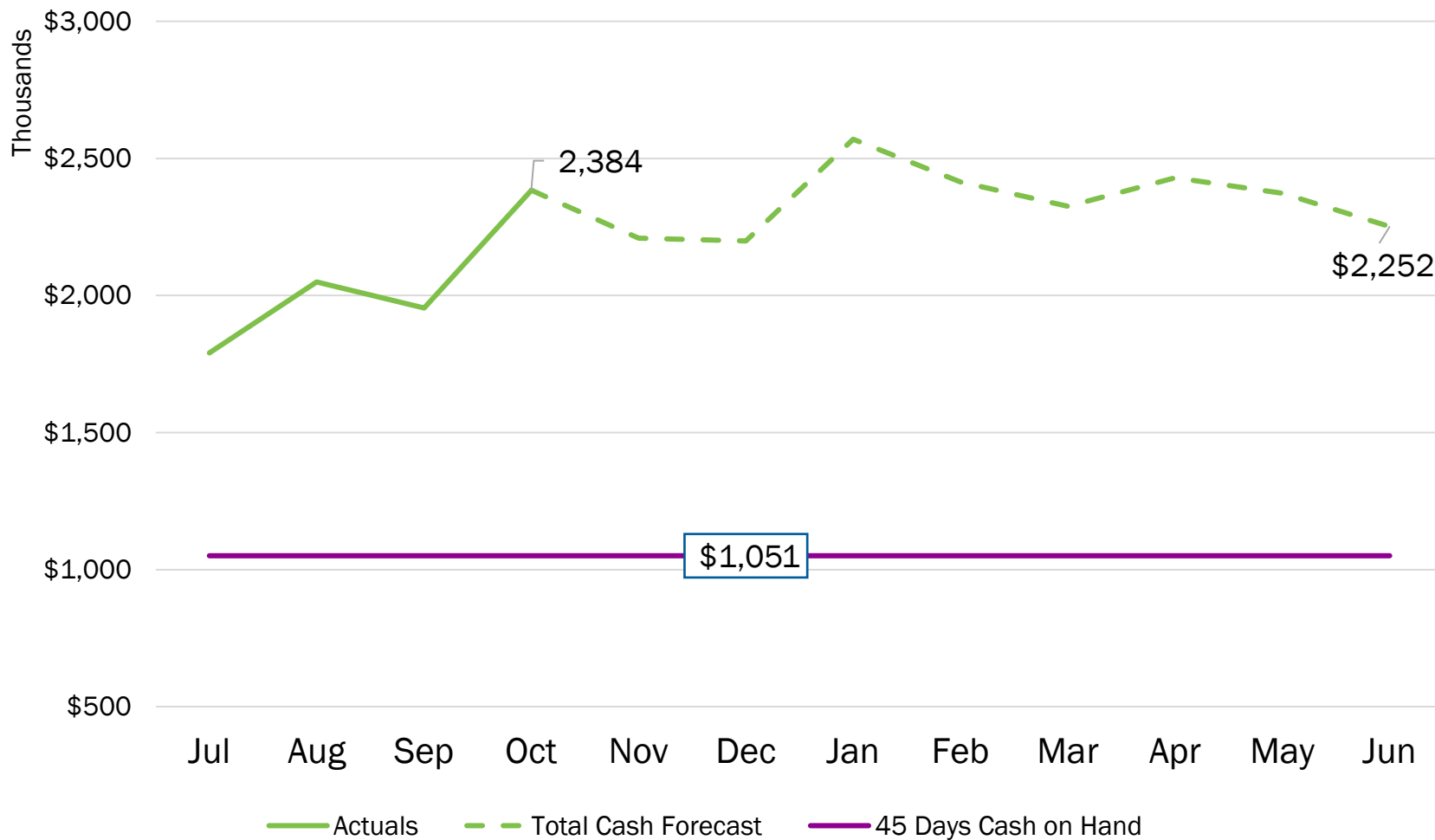
## Negative adjustments to Operating Income offset with WC reimbursements



# FY2021-22 Monthly Cash Balance



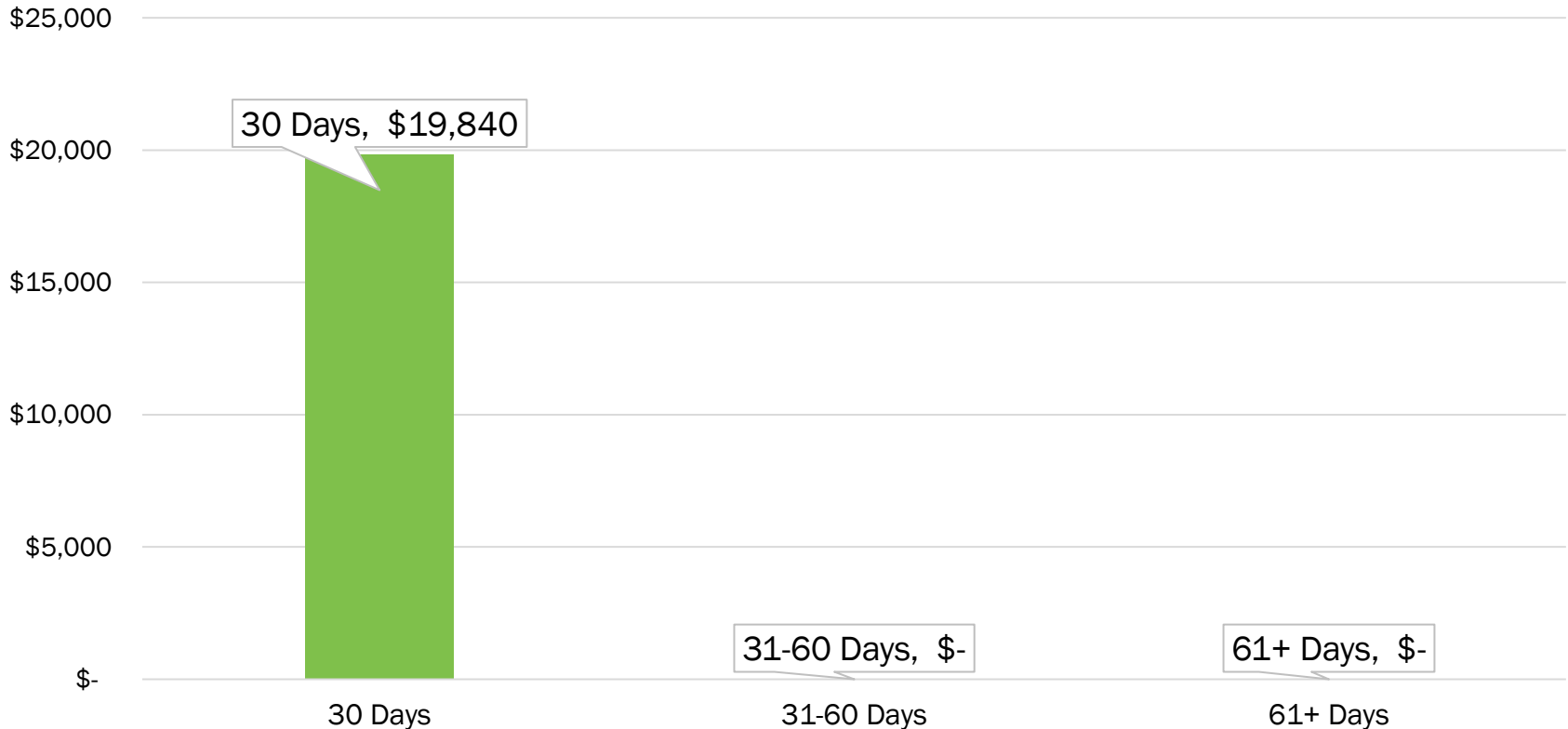
As of October 102 days cash on hand



# Accounts Payable Aging



**As of 10/31/21, TACMO had \$20k invoices on Aging AP – all paid in Nov.**



Aging AP represents invoices submitted to EdTec but not paid as of the date of the report

# Exhibits

FY22 October Financials



**SVA**  
**Income Statement**  
**As of Oct FY2022**

	Actual			YTD	Budget						
	Aug	Sep	Oct	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
<b>SUMMARY</b>											
<b>Revenue</b>											
LCFF Entitlement	97,004	131,176	464,607	692,787	3,479,116	3,479,116	3,479,448	332	332	2,786,661	20%
Federal Revenue	-	-	4	16,134	247,902	251,260	245,456	(5,804)	(2,446)	229,322	7%
Other State Revenues	-	-	29,842	29,842	514,516	563,824	563,824	-	49,307	533,982	5%
Local Revenues	625	10,818	287	12,018	76,708	75,819	86,351	10,532	9,643	74,334	14%
Fundraising and Grants	1,622	660	1,295	4,341	8,600	8,600	8,600	-	-	4,259	50%
<b>Total Revenue</b>	<b>99,251</b>	<b>142,654</b>	<b>496,035</b>	<b>755,121</b>	<b>4,326,843</b>	<b>4,378,619</b>	<b>4,383,679</b>	<b>5,060</b>	<b>56,837</b>	<b>3,628,558</b>	<b>17%</b>
<b>Expenses</b>											
Compensation and Benefits	224,176	289,865	264,618	874,825	2,973,786	2,980,356	2,980,356	0	(6,570)	2,105,531	29%
Books and Supplies	27,100	4,871	9,785	43,023	124,664	141,054	141,551	(497)	(16,886)	98,528	30%
Services and Other Operating Expenditures	23,471	64,427	53,376	169,312	1,068,274	1,067,264	1,071,802	(4,537)	(3,528)	902,490	16%
Depreciation	838	838	838	3,353	31,859	28,226	28,226	-	3,633	24,873	12%
Other Outflows	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenses</b>	<b>275,585</b>	<b>360,002</b>	<b>328,617</b>	<b>1,090,513</b>	<b>4,198,583</b>	<b>4,216,900</b>	<b>4,221,934</b>	<b>(5,034)</b>	<b>(23,351)</b>	<b>3,131,422</b>	<b>26%</b>
<b>Operating Income</b>	<b>(176,333)</b>	<b>(217,347)</b>	<b>167,418</b>	<b>(335,392)</b>	<b>128,259</b>	<b>161,719</b>	<b>161,745</b>	<b>26</b>	<b>33,486</b>	<b>497,137</b>	
<b>Fund Balance</b>											
Beginning Balance (Unaudited)					1,594,519	1,712,325	1,712,325				
Operating Income					128,259	161,719	161,745				
<b>Ending Fund Balance</b>					<b>1,722,779</b>	<b>1,874,044</b>	<b>1,874,070</b>				
Fund Balance as a % of Expenses					41%	44%	44%				

**SVA**  
**Income Statement**  
**As of Oct FY2022**

**KEY ASSUMPTIONS**

**Enrollment Summary**

K-3

4-6

7-8

**Total Enrolled**

**ADA %**

K-3

4-6

7-8

**Average ADA %**

**ADA**

K-3

4-6

7-8

**Total ADA**

Actual			YTD	Budget						
Aug	Sep	Oct	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
				186	186	186	-	-		
				140	140	140	-	-		
				72	72	72	-	-		
				<b>398</b>	<b>398</b>	<b>398</b>	-	-		
				95.0%	95.0%	95.0%	0.0%	0.0%		
				95.0%	95.0%	95.0%	0.0%	0.0%		
				95.0%	95.0%	95.0%	0.0%	0.0%		
				<b>95.0%</b>	<b>95.0%</b>	<b>95.0%</b>	<b>0.0%</b>	<b>0.0%</b>		
				176.70	176.70	176.70	-	-		
				133.00	133.00	133.00	-	-		
				68.40	68.40	68.40	-	-		
				<b>378.10</b>	<b>378.10</b>	<b>378.10</b>	-	-		

**SVA**  
**Income Statement**  
**As of Oct FY2022**

Actual				YTD	Budget									
								Previous Forecast vs. Current	Approved Budget v1 vs. Current	Current Forecast Remaining	% Current Forecast Spent			
Aug	Sep	Oct	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Forecast	Forecast	Forecast	Forecast	Forecast			
REVENUE														
LCFF Entitlement														
8011	Charter Schools General Purpose Entitlement - State Aid	97,004	97,004	174,607	368,615	2,167,103	2,158,463	1,529,291	(629,172)	(637,812)	1,160,676	24%		
8012	Education Protection Account Entitlement	-	-	221,656	221,656	736,439	735,014	1,364,518	629,504	628,079	1,142,862	16%		
8096	Charter Schools in Lieu of Property Taxes	-	34,172	68,344	102,516	575,574	585,639	585,639	-	10,065	483,124	18%		
SUBTOTAL - LCFF Entitlement				97,004	131,176	464,607	692,787	3,479,116	3,479,116	3,479,448	332	332	2,786,661	20%
Federal Revenue														
8181	Special Education - Entitlement	-	-	-	-	57,512	57,512	57,512	-	-	57,512	0%		
8291	Title I	-	-	-	-	47,537	47,537	42,722	(4,815)	(4,815)	42,722	0%		
8292	Title II	-	-	-	-	9,000	9,000	8,011	(989)	(989)	8,011	0%		
8294	Title IV	-	-	-	-	10,000	10,000	10,000	-	-	10,000	0%		
8296	SRSA Grant	-	-	-	-	32,036	35,394	35,394	-	3,358	35,394	0%		
8299	All Other Federal Revenue	-	-	4	16,134	91,817	91,817	91,817	-	-	75,683	18%		
SUBTOTAL - Federal Revenue				-	-	4	16,134	247,902	251,260	245,456	(5,804)	(2,446)	229,322	7%
Other State Revenue														
8381	Special Education - Entitlement (State	-	-	29,842	29,842	99,062	99,062	99,062	-	-	69,220	30%		
8550	Mandated Cost Reimbursements	-	-	-	-	6,328	6,328	6,328	-	-	6,328	0%		
8560	State Lottery Revenue	-	-	-	-	78,587	90,040	90,040	-	11,452	90,040	0%		
8590	All Other State Revenue	-	-	-	-	330,539	368,394	368,394	-	37,855	368,394	0%		
SUBTOTAL - Other State Revenue				-	-	29,842	29,842	514,516	563,824	563,824	-	49,307	533,982	5%
Local Revenue														
8660	Interest	369	31	32	464	1,750	1,750	1,750	-	-	1,286	26%		
8689	FUA Reimbursement	-	-	-	-	71,893	71,004	71,004	-	(889)	71,004	0%		
8699	All Other Local Revenue	256	10,788	255	11,554	3,065	3,065	13,597	10,532	10,532	2,043	85%		
SUBTOTAL - Local Revenue				625	10,818	287	12,018	76,708	75,819	86,351	10,532	9,643	74,334	14%
Fundraising and Grants														
8801	Donations - Parents	-	-	-	763	3,600	3,600	3,600	-	-	2,837	21%		
8802	Donations - Private	120	300	120	540	1,668	1,668	1,668	-	-	1,128	32%		
8803	Fundraising	1,502	360	1,175	3,037	3,332	3,332	3,332	-	-	295	91%		
SUBTOTAL - Fundraising and Grants				1,622	660	1,295	4,341	8,600	8,600	8,600	-	-	4,259	50%
TOTAL REVENUE				99,251	142,654	496,035	755,121	4,326,843	4,378,619	4,383,679	5,060	56,837	3,628,558	17%

**SVA**  
**Income Statement**  
**As of Oct FY2022**

Actual			YTD	Budget						
Aug	Sep	Oct	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
<b>EXPENSES</b>										
<b>Compensation &amp; Benefits</b>										
<b>Certificated Salaries</b>										
1100 Teachers Salaries	103,666	112,987	106,007	323,204	1,204,011	1,199,307	1,197,659	1,648	6,352	874,455 27%
1101 Teacher - Stipends	-	-	-	25,760	54,472	54,472	54,472	-	-	28,712 47%
1103 Teacher - Substitute Pay	645	8,163	7,015	15,823	21,311	28,518	30,166	(1,648)	(8,855)	14,343 52%
1111 Teacher - Specialist	13,836	22,830	17,676	54,658	228,617	202,702	202,702	-	25,915	148,044 27%
1148 Teacher - Special Ed	11,361	21,325	13,551	46,237	153,266	149,066	149,066	-	4,201	102,829 31%
1150 Teacher - Intervention	3,211	9,253	7,547	20,011	68,025	89,368	89,368	-	(21,343)	69,356 22%
1300 Certificated Supervisor & Administrator Salaries	18,484	18,484	18,484	75,056	222,809	222,810	222,810	-	(1)	147,754 34%
<b>SUBTOTAL - Certificated Salaries</b>	<b>151,203</b>	<b>193,042</b>	<b>170,280</b>	<b>560,749</b>	<b>1,952,511</b>	<b>1,946,242</b>	<b>1,946,242</b>	<b>0</b>	<b>6,269</b>	<b>1,385,493 29%</b>
<b>Classified Salaries</b>										
2100 Classified Instructional Aide Salaries	8,725	22,208	18,056	48,989	184,551	196,603	196,603	-	(12,052)	147,614 25%
2103 Classified - Special Education	1,813	7,856	6,418	16,087	34,382	65,677	65,677	-	(31,296)	49,590 24%
2400 Classified Clerical & Office Salaries	5,602	8,922	7,883	24,943	82,961	81,333	81,333	-	1,628	56,390 31%
2930 Other Classified - Maintenance/grounds	3,234	3,534	3,350	13,441	39,271	39,270	39,270	-	0	25,829 34%
2935 Other Classified - Substitute	-	-	-	-	613	613	613	-	-	613 0%
2940 Other Classified - Summer	-	-	-	9,041	-	9,041	9,041	-	(9,041)	- 100%
<b>SUBTOTAL - Classified Salaries</b>	<b>19,374</b>	<b>42,520</b>	<b>35,707</b>	<b>112,501</b>	<b>341,778</b>	<b>392,537</b>	<b>392,537</b>	<b>-</b>	<b>(50,760)</b>	<b>280,036 29%</b>
<b>Employee Benefits</b>										
3100 STRS	20,690	29,929	26,266	84,273	308,388	308,172	308,172	0	215	223,899 27%
3300 OASDI-Medicare-Alternative	4,349	7,233	6,455	20,069	62,510	65,993	65,993	0	(3,482)	45,924 30%
3400 Health & Welfare Benefits	27,485	15,193	24,166	91,705	275,311	234,014	234,014	-	41,297	142,310 39%
3500 Unemployment Insurance	288	484	360	1,158	12,690	12,860	12,860	-	(169)	11,702 9%
3600 Workers Comp Insurance	767	1,454	1,386	4,341	19,917	20,303	20,303	0	(386)	15,962 21%
3900 403b contribution	20	10	-	30	681	235	235	-	447	205 13%
<b>SUBTOTAL - Employee Benefits</b>	<b>53,600</b>	<b>54,303</b>	<b>58,631</b>	<b>201,575</b>	<b>679,498</b>	<b>641,577</b>	<b>641,577</b>	<b>0</b>	<b>37,920</b>	<b>440,002 31%</b>
<b>Books &amp; Supplies</b>										
4100 Approved Textbooks & Core Curricula Materials	-	55	716	1,524	7,382	7,382	7,382	-	-	5,858 21%
4200 Books & Other Reference Materials	3,149	296	571	4,047	5,189	5,189	5,189	-	-	1,142 78%
4300 Materials & Supplies	1,365	342	283	1,990	4,805	4,805	4,805	-	-	2,815 41%
4320 Educational Software	6,844	692	-	7,536	9,413	10,803	10,803	-	(1,390)	3,267 70%
4325 Instructional Materials & Supplies	3,111	63	1,928	5,025	19,592	19,592	19,592	-	-	14,567 26%
4326 Art	520	411	887	2,055	3,000	3,000	3,000	-	-	945 68%
4330 Office Supplies	1,293	1,515	1,839	4,647	11,661	11,661	11,661	-	0	7,014 40%
4335 PE Supplies	130	-	-	130	2,323	2,323	2,323	-	-	2,193 6%
4346 Teacher Supplies	4,027	693	1,084	5,804	15,810	15,810	15,810	-	-	10,006 37%
4410 Classroom Furniture, Equipment & Supplies	175	116	1,566	1,857	4,362	14,362	14,362	-	(10,000)	12,505 13%
4420 Computers: individual items less than \$5k	5,831	689	387	7,231	25,000	25,000	25,000	-	-	17,769 29%
4430 Non Classroom Related Furniture, Equipment & Supplies	86	-	-	86	15,405	15,405	15,405	-	-	15,319 1%
4710 Student Food Services	-	-	-	-	-	5,000	5,000	-	(5,000)	5,000 0%
4720 Other Food	570	-	523	1,093	723	723	1,220	(497)	(497)	127 90%
<b>SUBTOTAL - Books and Supplies</b>	<b>27,100</b>	<b>4,871</b>	<b>9,785</b>	<b>43,023</b>	<b>124,664</b>	<b>141,054</b>	<b>141,551</b>	<b>(497)</b>	<b>(16,886)</b>	<b>98,528 30%</b>
<b>Services &amp; Other Operating Expenses</b>										
5210 Conference Fees	-	-	-	-	184	184	184	-	(0)	184 0%
5215 Travel - Mileage, Parking, Tolls	-	-	3	3	2,000	2,000	2,000	-	-	1,997 0%
5220 Travel and Lodging	-	-	-	-	4,500	4,500	4,500	-	-	4,500 0%
5225 Travel - Meals & Entertainment	-	-	-	-	400	400	400	-	-	400 0%



**SVA**  
**Income Statement**  
**As of Oct FY2022**

		Actual			YTD	Budget						
		Aug	Sep	Oct	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
5305	Dues & Membership - Professional	397	-	-	397	-	397	397	-	(397)	-	100%
5515	Janitorial, Gardening Services & Supplies	-	137	-	941	6,927	6,927	6,927	-	0	5,986	14%
5525	Utilities - Waste	1,236	-	790	2,609	8,652	7,824	7,824	-	828	5,215	33%
5610	Rent	16,748	16,748	16,748	66,993	208,979	208,979	208,979	-	-	141,986	32%
5615	Repairs and Maintenance - Building	-	29,554	-	29,554	5,000	34,554	34,554	-	(29,554)	5,000	86%
5809	Banking Fees	-	3	71	77	366	366	366	-	-	288	21%
5824	District Oversight Fees	-	-	-	-	34,791	34,791	34,794	(3)	(3)	34,794	0%
5826	Directors Contingency	-	-	-	-	45,731	-	-	-	45,731	-	
5830	Field Trips Expenses	-	-	9,888	9,888	20,000	20,000	20,000	-	-	10,112	49%
5833	Fines and Penalties	35	-	-	35	152	152	152	-	-	117	23%
5836	Fingerprinting	-	-	-	-	273	273	273	-	-	273	0%
5839	Fundraising Expenses	770	-	2,577	3,347	6,640	6,640	6,640	-	-	3,293	50%
5845	Legal Fees	-	834	4,792	5,625	3,060	3,060	5,625	(2,565)	(2,565)	-	100%
5851	Marketing and Student Recruiting	-	-	-	-	1,845	1,845	1,845	-	-	1,845	0%
5854	Consultants - CALPADS	446	446	446	1,785	5,100	5,355	5,355	-	(255)	3,570	33%
5857	Payroll Fees	386	506	508	1,696	5,562	5,562	5,562	-	-	3,866	30%
5858	CMO Services	-	-	-	-	500,177	506,142	504,018	2,125	(3,841)	504,018	0%
5860	Printing and Reproduction	826	1,965	2,511	5,303	17,012	17,012	21,600	(4,588)	(4,588)	16,297	25%
5861	Prior Yr Exp (not accrued	126	-	-	126	-	126	126	-	(126)	-	100%
5863	Professional Development	2,256	30	1,659	4,505	20,274	20,274	19,779	495	495	15,274	23%
5869	Special Education Contract Instructors	-	3,062	2,780	5,841	36,153	36,153	36,153	-	-	30,312	16%
5875	Staff Recruiting	-	103	365	468	946	946	946	-	-	478	49%
5877	Student Activities	-	-	-	557	5,150	5,150	5,150	-	-	4,593	11%
5878	Student Assessment	-	892	-	5,596	7,717	7,717	7,717	-	0	2,120	73%
5880	Student Health Services	-	399	437	835	14,345	14,345	14,345	-	0	13,510	6%
5893	Transportation - Student	-	9,666	9,666	19,333	96,663	96,663	96,663	-	-	77,331	20%
5910	Communications - Internet / Website Fees	177	28	80	3,620	7,978	17,230	17,230	-	(9,252)	13,610	21%
5915	Postage and Delivery	67	55	55	177	1,698	1,698	1,698	-	-	1,521	10%
SUBTOTAL - Services & Other Operating Exp.		23,471	64,427	53,376	169,312	1,068,274	1,067,264	1,071,802	(4,537)	(3,528)	902,490	16%
Capital Outlay & Depreciation												
6900	Depreciation	838	838	838	3,353	31,859	28,226	28,226	-	3,633	24,873	12%
SUBTOTAL - Capital Outlay & Depreciation		838	838	838	3,353	31,859	28,226	28,226	-	3,633	24,873	12%
Other Outflows												
SUBTOTAL - Other Outflows		-	-	-	-	-	-	-	-	-	-	
TOTAL EXPENSES		275,585	360,002	328,617	1,090,513	4,198,583	4,216,900	4,221,934	(5,034)	(23,351)	3,131,422	26%

**SVA**  
**Monthly Cash Forecast**  
**As of Oct FY2022**

	2021-22													
	Actuals & Forecast													
	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Forecast	Dec Forecast	Jan Forecast	Feb Forecast	Mar Forecast	Apr Forecast	May Forecast	Jun Forecast	Forecast	Remaining Balance
Beginning Cash	1,035,825	1,682,194	1,505,710	1,757,346	1,969,541	1,947,340	1,906,503	2,011,569	1,916,520	1,713,369	1,971,749	1,766,775		
REVENUE														
LCFF Entitlement	-	97,004	131,176	464,607	220,169	220,170	441,825	220,170	114,776	601,931	101,155	101,155	3,479,448	765,310
Federal Revenue	16,130	-	-	4	57,398	22,954	-	15,183	22,954	-	15,183	22,954	245,456	72,695
Other State Revenue	-	-	-	29,842	9,708	6,328	197,532	23,365	12,884	-	27,533	184,197	563,824	72,434
Other Local Revenue	287	625	10,818	287	416	416	416	416	416	416	416	71,420	86,351	-
Fundraising & Grants	763	1,622	660	1,295	532	532	532	532	532	532	532	532	8,600	-
TOTAL REVENUE	17,181	99,251	142,654	496,035	288,224	250,401	640,306	259,666	151,563	602,879	144,821	380,260	4,383,679	910,439
EXPENSES														
Certificated Salaries	46,224	151,203	193,042	170,280	168,197	168,777	165,703	171,850	171,850	168,777	171,850	198,489	1,946,242	-
Classified Salaries	14,900	19,374	42,520	35,707	32,911	34,644	34,586	36,203	36,203	34,644	36,203	34,644	392,537	-
Employee Benefits	35,042	53,600	54,303	58,631	57,192	52,162	56,758	53,467	53,467	52,162	52,824	61,970	641,577	-
Books & Supplies	1,267	27,100	4,871	9,785	15,448	13,701	13,701	13,701	13,701	9,425	9,425	9,425	141,551	-
Services & Other Operating Expenses	28,038	23,471	64,427	53,376	49,121	44,448	44,448	44,448	44,448	44,448	44,448	549,160	1,071,802	37,522
Capital Outlay & Depreciation	838	838	838	838	2,352	2,352	2,352	2,352	2,352	2,352	2,352	8,408	28,226	-
Other Outflows	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES	126,309	275,585	360,002	328,617	325,221	316,083	317,547	322,021	322,021	311,807	317,102	862,096	4,221,934	37,522
Operating Cash Inflow (Outflow)	(109,128)	(176,333)	(217,347)	167,418	(36,997)	(65,683)	322,758	(62,355)	(170,458)	291,072	(172,281)	(481,836)	161,745	872,917
Revenues - Prior Year Accruals	420,768	79,622	471,957	57,735	146,418	57,539	-	-	-	-	-	8,900		
Other Assets	5,825	-	-	-	-	-	-	-	-	-	-	-		
Fixed Assets	688	(1,268)	677	(1,412)	(12,286)	2,352	2,352	2,352	2,352	2,352	2,352	8,408		
Expenses - Prior Year Accruals	469,891	(5,682)	(58,332)	(23,935)	(46,187)	(41,069)	(41,069)	(41,069)	(41,069)	(41,069)	(41,069)	(109,604)		
Accounts Payable - Current Year	(62,875)	(79,911)	20,100	(957)	(79,173)	-	-	-	-	-	-	-		
Summerholdback for Teachers	(78,159)	7,729	8,461	13,987	6,665	6,665	6,665	6,665	6,665	6,665	6,665	6,665	-	
Other Liabilities	(641)	(641)	26,120	(641)	(641)	(641)	(185,641)	(641)	(641)	(641)	(641)	(641)		
Ending Cash	1,682,194	1,505,710	1,757,346	1,969,541	1,947,340	1,906,503	2,011,569	1,916,520	1,713,369	1,971,749	1,766,775	1,198,665		

**BOA**  
**Income Statement**  
**As of Oct FY2022**

	Actual			YTD	Budget						
	Aug	Sep	Oct		Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
<b>SUMMARY</b>											
<b>Revenue</b>											
LCFF Entitlement	103,453	128,043	248,626	480,122	2,819,590	2,819,590	2,819,917	327	327	2,339,795	17%
Federal Revenue	-	-	-	13,084	200,827	203,232	202,757	(475)	1,930	189,673	6%
Other State Revenues	-	-	16,133	16,133	392,613	432,976	432,976	-	40,363	416,844	4%
Local Revenues	435	7,657	163	8,419	66,859	65,862	73,356	7,494	6,497	64,937	11%
Fundraising and Grants	1,490	95	-	2,309	1,000	2,214	2,309	95	1,309	0	100%
<b>Total Revenue</b>	<b>105,378</b>	<b>135,796</b>	<b>264,922</b>	<b>520,067</b>	<b>3,480,890</b>	<b>3,523,875</b>	<b>3,531,316</b>	<b>7,441</b>	<b>50,426</b>	<b>3,011,249</b>	<b>15%</b>
<b>Expenses</b>											
Compensation and Benefits	175,215	230,239	207,272	696,227	2,296,237	2,362,664	2,362,664	-	(66,428)	1,666,438	29%
Books and Supplies	33,897	2,747	18,664	66,477	75,647	130,296	130,297	(0)	(54,649)	63,820	51%
Services and Other Operating Expenditures	28,894	28,908	31,553	118,812	930,811	871,246	877,658	(6,411)	53,153	758,846	14%
Depreciation	-	-	-	-	-	-	-	-	-	-	-
Other Outflows	-	529	-	529	894	894	894	-	-	365	59%
<b>Total Expenses</b>	<b>238,006</b>	<b>262,423</b>	<b>257,489</b>	<b>882,044</b>	<b>3,303,588</b>	<b>3,365,101</b>	<b>3,371,513</b>	<b>(6,412)</b>	<b>(67,925)</b>	<b>2,489,469</b>	<b>26%</b>
<b>Operating Income</b>	<b>(132,628)</b>	<b>(126,627)</b>	<b>7,433</b>	<b>(361,977)</b>	<b>177,301</b>	<b>158,774</b>	<b>159,803</b>	<b>1,029</b>	<b>(17,498)</b>	<b>521,780</b>	
<b>Fund Balance</b>											
Beginning Balance (Unaudited)					581,627	583,129	583,129				
Operating Income					177,301	158,774	159,803				
<b>Ending Fund Balance</b>					<b>758,929</b>	<b>741,902</b>	<b>742,931</b>				
Fund Balance as a % of Expenses					23%	22%	22%				

**BOA**  
**Income Statement**  
**As of Oct FY2022**

**KEY ASSUMPTIONS**

**Enrollment Summary**

K-3

4-6

**Total Enrolled**

**ADA %**

K-3

4-6

**Average ADA %**

**ADA**

K-3

4-6

**Total ADA**

Actual			YTD	Budget						
Aug	Sep	Oct	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
				183	183	183	-	-		
				130	130	130	-	-		
				<b>313</b>	<b>313</b>	<b>313</b>	-	-		
				95.0%	95.0%	95.0%	0.0%	0.0%		
				95.0%	95.0%	95.0%	0.0%	0.0%		
				<b>95.0%</b>	<b>95.0%</b>	<b>95.0%</b>	<b>0.0%</b>	<b>0.0%</b>		
				173.85	173.85	173.85	-	-		
				123.50	123.50	123.50	-	-		
				<b>297.35</b>	<b>297.35</b>	<b>297.35</b>	-	-		

**BOA**  
**Income Statement**  
**As of Oct FY2022**

Actual				YTD	Budget							
								Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent	
Aug      Sep      Oct				Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast					
REVENUE												
LCFF Entitlement												
8011	Charter Schools General Purpose Entitlement - State Aid	103,453	103,453	186,215	393,121	2,307,470	2,299,555	2,299,882	327	(7,588)	1,906,760	17%
8012	Education Protection Account Entitlement	-	-	13,230	13,230	59,470	59,470	59,470	-	-	46,240	22%
8096	Charter Schools in Lieu of Property Taxes	-	24,590	49,181	73,771	452,650	460,565	460,565	-	7,915	386,794	16%
SUBTOTAL - LCFF Entitlement		103,453	128,043	248,626	480,122	2,819,590	2,819,590	2,819,917	327	327	2,339,795	17%
Federal Revenue												
8181	Special Education - Entitlement	-	-	-	-	41,386	41,386	41,386	-	-	41,386	0%
8291	Title I	-	-	-	-	45,597	45,597	45,752	155	155	45,752	0%
8292	Title II	-	-	-	-	8,122	8,122	7,492	(630)	(630)	7,492	0%
8294	Title IV	-	-	-	-	10,000	10,000	10,000	-	-	10,000	0%
8296	SRSA Grant	-	-	-	-	20,088	22,493	22,493	-	2,405	22,493	0%
8299	All Other Federal Revenue	-	-	-	13,084	75,634	75,634	75,634	-	-	62,550	17%
SUBTOTAL - Federal Revenue		-	-	-	13,084	200,827	203,232	202,757	(475)	1,930	189,673	6%
Other State Revenue												
8381	Special Education - Entitlement (State	-	-	16,133	16,133	77,906	77,906	77,906	-	-	61,773	21%
8550	Mandated Cost Reimbursements	-	-	-	-	4,527	4,554	4,554	-	26	4,554	0%
8560	State Lottery Revenue	-	-	-	-	61,803	70,810	70,810	-	9,007	70,810	0%
8590	All Other State Revenue	-	-	-	-	248,377	279,707	279,707	-	31,330	279,707	0%
SUBTOTAL - Other State Revenue		-	-	16,133	16,133	392,613	432,976	432,976	-	40,363	416,844	4%
Local Revenue												
8660	Interest	197	-	-	197	1,003	500	500	-	(503)	303	39%
8689	FUA Reimbursement	-	-	-	-	63,896	63,327	63,327	-	(569)	63,327	0%
8699	All Other Local Revenue	238	7,657	163	8,223	1,960	2,035	9,529	7,494	7,569	1,307	86%
SUBTOTAL - Local Revenue		435	7,657	163	8,419	66,859	65,862	73,356	7,494	6,497	64,937	11%
Fundraising and Grants												
8801	Donations - Parents	-	-	-	724	-	724	724	-	724	0	100%
8802	Donations - Private	-	-	-	-	500	-	-	-	(500)	-	-
8803	Fundraising	1,490	95	-	1,585	500	1,490	1,585	95	1,085	-	100%
SUBTOTAL - Fundraising and Grants		1,490	95	-	2,309	1,000	2,214	2,309	95	1,309	0	100%
TOTAL REVENUE												
		105,378	135,796	264,922	520,067	3,480,890	3,523,875	3,531,316	7,441	50,426	3,011,249	15%

**BOA**  
**Income Statement**  
**As of Oct FY2022**

Actual			YTD	Budget						
Aug	Sep	Oct	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
<b>EXPENSES</b>										
<b>Compensation &amp; Benefits</b>										
<b>Certificated Salaries</b>										
1100 Teachers Salaries	74,434	76,159	69,659	220,251	855,290	823,466	823,466	-	31,825	603,214 27%
1101 Teacher - Stipends	-	-	-	21,240	42,568	42,568	42,568	-	-	21,328 50%
1103 Teacher - Substitute Pay	-	4,030	4,960	8,990	11,309	19,442	19,442	-	(8,133)	10,452 46%
1111 Teacher - Specialist	3,388	13,228	9,979	26,595	92,426	116,601	116,601	-	(24,175)	90,005 23%
1148 Teacher - Special Ed	15,884	14,820	12,815	43,519	136,759	143,202	143,202	-	(6,442)	99,683 30%
1150 Teacher - Intervention	436	16,137	8,275	24,848	91,028	91,028	91,028	-	0	66,180 27%
1300 Certificated Supervisor & Administrator Salaries	18,825	18,825	18,825	76,180	225,900	225,900	225,900	-	0	149,720 34%
<b>SUBTOTAL - Certificated Salaries</b>	<b>112,966</b>	<b>143,199</b>	<b>124,513</b>	<b>421,623</b>	<b>1,455,281</b>	<b>1,462,206</b>	<b>1,462,206</b>	<b>-</b>	<b>(6,925)</b>	<b>1,040,582 29%</b>
<b>Classified Salaries</b>										
2100 Classified Instructional Aide Salaries	9,948	29,498	22,666	62,905	240,666	244,351	244,351	-	(3,685)	181,447 26%
2103 Classified - Special Education	1,447	4,320	3,747	9,514	21,695	40,319	40,319	-	(18,624)	30,805 24%
2400 Classified Clerical & Office Salaries	4,161	8,199	7,068	23,240	68,307	66,679	66,679	-	1,628	43,439 35%
2930 Other Classified - Maintenance/grounds	3,310	3,551	3,389	13,645	39,271	39,270	39,270	-	0	25,625 35%
2935 Other Classified - Substitute	-	-	-	-	2,051	2,051	2,051	-	(0)	2,051 0%
2940 Other Classified - Summer	-	-	-	7,103	-	7,103	7,103	-	(7,103)	0 100%
<b>SUBTOTAL - Classified Salaries</b>	<b>18,866</b>	<b>45,567</b>	<b>36,871</b>	<b>116,407</b>	<b>371,990</b>	<b>399,774</b>	<b>399,774</b>	<b>-</b>	<b>(27,784)</b>	<b>283,367 29%</b>
<b>Employee Benefits</b>										
3100 STRS	20,207	23,463	20,191	70,491	244,844	246,069	246,069	-	(1,225)	175,578 29%
3300 OASDI-Medicare-Alternative	3,367	5,779	5,024	16,053	50,068	52,274	52,274	-	(2,206)	36,221 31%
3400 Health & Welfare Benefits	19,163	11,112	19,651	68,449	146,832	174,363	174,363	-	(27,531)	105,914 39%
3500 Unemployment Insurance	229	410	284	946	10,994	11,450	11,450	-	(455)	10,504 8%
3600 Workers Comp Insurance	409	705	739	2,245	15,863	16,164	16,164	-	(301)	13,919 14%
3900 403b contribution	8	4	-	12	364	364	364	-	-	352 3%
<b>SUBTOTAL - Employee Benefits</b>	<b>43,382</b>	<b>41,473</b>	<b>45,888</b>	<b>158,196</b>	<b>468,965</b>	<b>500,684</b>	<b>500,684</b>	<b>-</b>	<b>(31,719)</b>	<b>342,488 32%</b>
<b>Books &amp; Supplies</b>										
4100 Approved Textbooks & Core Curricula Materials	4,911	25	143	14,724	7,516	24,521	24,521	-	(17,005)	9,797 60%
4200 Books & Other Reference Materials	11,605	79	81	11,765	7,176	18,176	18,112	64	(10,936)	6,347 65%
4300 Materials & Supplies	565	52	610	1,749	2,300	1,685	1,749	(64)	551	(0) 100%
4320 Educational Software	3,094	-	-	3,094	400	3,500	3,500	-	(3,100)	406 88%
4325 Instructional Materials & Supplies	3,693	177	301	4,554	18,056	19,320	19,320	-	(1,264)	14,766 24%
4326 Art	1,225	43	243	1,511	12,000	10,736	10,736	-	1,264	9,225 14%
4330 Office Supplies	775	434	568	1,777	7,339	7,339	7,339	-	-	5,562 24%
4335 PE Supplies	1,004	-	-	1,004	400	1,004	1,004	-	(604)	- 100%
4346 Teacher Supplies	3,033	611	648	4,446	5,200	5,200	5,200	-	-	754 85%
4355 Science	-	-	-	-	400	400	400	-	-	400 0%
4356 Recess Supplies	-	-	-	-	1,200	1,200	1,200	-	-	1,200 0%
4410 Classroom Furniture, Equipment & Supplies	773	41	-	814	3,000	3,000	3,000	-	-	2,186 27%
4420 Computers: individual items less than \$5k	210	1,353	-	1,973	6,000	6,000	6,000	-	-	4,027 33%
4430 Non Classroom Related Furniture, Equipment & Supplies	2,560	(67)	16,070	18,618	2,000	22,615	22,615	(0)	(20,615)	3,997 82%
4710 Student Food Services	-	-	-	-	2,060	5,000	5,000	-	(2,940)	5,000 0%
4720 Other Food	448	-	-	448	600	600	600	-	-	152 75%
<b>SUBTOTAL - Books and Supplies</b>	<b>33,897</b>	<b>2,747</b>	<b>18,664</b>	<b>66,477</b>	<b>75,647</b>	<b>130,296</b>	<b>130,297</b>	<b>(0)</b>	<b>(54,649)</b>	<b>63,820 51%</b>
<b>Services &amp; Other Operating Expenses</b>										
5215 Travel - Mileage, Parking, Tolls	-	-	10	10	600	600	600	-	-	590 2%
5220 Travel and Lodging	-	-	-	-	2,500	2,500	2,500	-	-	2,500 0%

**BOA**  
**Income Statement**  
**As of Oct FY2022**

		Actual			YTD	Budget						
									Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
		Aug	Sep	Oct	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast				
5225	Travel - Meals & Entertainment	-	-	-	-	473	473	473	-	-	473	0%
5305	Dues & Membership - Professional	397	-	-	397	-	397	397	-	(397)	-	100%
5515	Janitorial, Gardening Services & Supplies	-	-	267	267	6,143	6,143	6,143	-	-	5,876	4%
5525	Utilities - Waste	-	-	-	-	3,413	2,844	2,844	-	569	2,844	0%
5610	Rent	22,168	22,168	22,168	88,672	274,015	273,949	273,949	-	66	185,278	32%
5615	Repairs and Maintenance - Building	-	-	-	-	5,000	5,000	5,000	-	-	5,000	0%
5824	District Oversight Fees	-	-	-	-	28,196	28,196	28,199	(3)	(3)	28,199	0%
5826	Directors Contingency	-	-	-	-	103,947	28,046	28,046	-	75,901	28,046	0%
5830	Field Trips Expenses	-	-	-	-	6,000	16,000	16,000	-	(10,000)	16,000	0%
5836	Fingerprinting	-	-	-	-	383	383	383	-	-	383	0%
5839	Fundraising Expenses	-	-	3,045	3,045	3,672	3,672	3,672	-	-	627	83%
5845	Legal Fees	-	655	-	655	3,060	3,060	3,060	-	-	2,405	21%
5848	Licenses and Other Fees	-	-	-	-	30	-	-	-	30	-	
5851	Marketing and Student Recruiting	770	-	-	770	2,116	2,116	2,116	-	-	1,346	36%
5854	Consultants - CALPADS	446	446	446	1,785	5,100	5,355	5,355	-	(255)	3,570	33%
5857	Payroll Fees	332	418	321	1,303	4,382	4,382	4,382	-	-	3,079	30%
5858	CMO Services	-	-	-	-	393,355	398,047	396,376	1,671	(3,020)	396,376	0%
5860	Printing and Reproduction	1,107	428	2,693	4,288	8,549	8,549	16,628	(8,079)	(8,079)	12,341	26%
5861	Prior Yr Exp (not accrued)	562	1,395	-	1,957	-	1,957	1,957	-	(1,957)	-	100%
5863	Professional Development	2,319	30	189	3,081	13,010	14,354	14,354	-	(1,344)	11,273	21%
5869	Special Education Contract Instructors	-	2,217	2,013	4,230	36,290	36,290	36,290	-	0	32,060	12%
5875	Staff Recruiting	-	-	-	-	286	286	286	-	-	286	0%
5877	Student Activities	771	305	-	1,458	7,990	6,194	6,194	-	1,796	4,736	24%
5878	Student Assessment	-	824	-	4,520	7,737	7,737	7,737	-	-	3,217	58%
5880	Student Health Services	-	-	367	367	11,167	11,167	11,167	-	-	10,800	3%
5910	Communications - Internet / Website Fees	22	22	22	1,995	2,504	2,657	2,657	-	(153)	662	75%
5915	Postage and Delivery	-	-	12	12	893	893	893	-	-	881	1%
SUBTOTAL - Services & Other Operating Exp.		28,894	28,908	31,553	118,812	930,811	871,246	877,658	(6,411)	53,153	758,846	14%
Capital Outlay & Depreciation												
SUBTOTAL - Capital Outlay & Depreciation		-	-	-	-	-	-	-	-	-	-	
Other Outflows												
7438	Long term debt - Interest	-	529	-	529	894	894	894	-	-	365	59%
SUBTOTAL - Other Outflows		-	529	-	529	894	894	894	-	-	365	59%
TOTAL EXPENSES		238,006	262,423	257,489	882,044	3,303,588	3,365,101	3,371,513	(6,412)	(67,925)	2,489,469	26%

**BOA**  
**Monthly Cash Forecast**  
**As of Oct FY2022**

	2021-22													
	Actuals & Forecast													
	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Forecast	Dec Forecast	Jan Forecast	Feb Forecast	Mar Forecast	Apr Forecast	May Forecast	Jun Forecast	Forecast	Remaining Balance
Beginning Cash	295,661	164,106	365,745	847,164	926,472	959,853	942,062	1,093,825	1,070,992	1,027,775	1,041,901	1,021,703		
REVENUE														
LCFF Entitlement	-	103,453	128,043	248,626	358,981	219,002	232,232	219,002	217,680	260,977	214,993	214,993	2,819,917	401,934
Federal Revenue	13,084	-	-	-	38,304	-	18,909	15,811	-	18,909	15,811	-	202,757	81,930
Other State Revenue	-	-	-	16,133	135,416	4,554	176,061	13,587	18,770	-	19,660	-	432,976	48,796
Other Local Revenue	163	435	7,657	163	201	201	201	201	201	201	201	63,528	73,356	-
Fundraising & Grants	724	1,490	95	-	-	-	-	-	-	-	-	-	2,309	-
TOTAL REVENUE	13,971	105,378	135,796	264,922	532,903	223,758	427,403	248,601	236,651	280,087	250,665	278,521	3,531,316	532,660
EXPENSES														
Certificated Salaries	40,945	112,966	143,199	124,513	128,254	126,677	124,546	128,808	128,808	126,677	128,808	148,005	1,462,206	-
Classified Salaries	15,103	18,866	45,567	36,871	29,496	35,421	34,711	37,632	37,632	35,421	37,632	35,421	399,774	-
Employee Benefits	27,453	43,382	41,473	45,888	40,729	41,001	45,136	42,133	42,133	41,001	41,560	48,796	500,684	-
Books & Supplies	11,168	33,897	2,747	18,664	7,682	7,305	7,305	7,305	7,305	7,305	7,305	12,305	130,297	-
Services & Other Operating Expenses	29,456	28,894	28,908	31,553	90,869	70,333	70,333	70,333	70,333	70,333	70,333	206,557	877,658	39,421
Capital Outlay & Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Outflows	-	-	529	-	143	69	53	-	100	-	-	-	894	-
TOTAL EXPENSES	124,126	238,006	262,423	257,489	297,172	280,807	282,084	286,212	286,312	280,738	285,639	451,085	3,371,513	39,421
Operating Cash Inflow (Outflow)	(110,155)	(132,628)	(126,627)	7,433	235,731	(57,049)	145,319	(37,610)	(49,660)	(651)	(34,974)	(172,564)	159,803	493,239
Revenues - Prior Year Accruals	80,521	288,084	602,399	37,675	12,632	32,815	-	-	-	-	-	-	-	
Other Assets	4,625	-	-	-	-	-	-	-	-	-	-	-	-	
Expenses - Prior Year Accruals	11,685	7,910	(25,606)	11,685	(7,212)	-	-	-	-	-	-	(46,739)	-	
Accounts Payable - Current Year	(75,502)	21,985	295	12,195	(81,690)	-	-	-	-	-	-	-	-	
Summerholdback for Teachers	(53,049)	5,968	7,265	-	4,457	4,457	4,457	4,457	4,457	4,457	4,457	4,457	-	
Loans Payable (Long Term)	-	-	(8,333)	-	(16,666)	(8,333)	(8,333)	-	(8,333)	-	-	-	-	
Other Liabilities	10,320	10,320	32,027	10,320	(113,870)	10,320	10,320	10,320	10,320	10,320	10,320	10,320	-	
Ending Cash	164,106	365,745	847,164	926,472	959,853	942,062	1,093,825	1,070,992	1,027,775	1,041,901	1,021,703	817,177		



**CMO**  
**Income Statement**  
**As of Oct FY2022**

	Actual			YTD	Budget						
	Aug	Sep	Oct	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
SUMMARY											
Revenue											
LCFF Entitlement	-	-	-	-	-	-	-	-	-	-	-
Federal Revenue	-	-	-	-	-	-	-	-	-	-	-
Other State Revenues	-	-	-	-	-	-	-	-	-	-	-
Local Revenues	-	4,035	6,854	12,893	984,343	934,775	933,207	(1,568)	(51,136)	920,314	1%
Fundraising and Grants	-	-	-	719	1,000	1,000	1,000	-	-	281	72%
Total Revenue	-	4,035	6,854	13,613	985,343	935,775	934,207	(1,568)	(51,136)	920,595	1%
Expenses											
Compensation and Benefits	55,684	43,402	52,788	200,503	674,820	623,128	623,128	-	51,692	422,625	32%
Books and Supplies	3,644	-	362	5,109	20,021	11,599	11,599	-	8,421	6,490	44%
Services and Other Operating Expenditures	24,009	27,417	17,752	103,546	290,503	301,048	299,480	1,568	(8,977)	195,934	35%
Depreciation	-	-	-	-	-	-	-	-	-	-	-
Other Outflows	-	-	-	-	-	-	-	-	-	-	-
Total Expenses	83,337	70,818	70,902	309,159	985,343	935,775	934,207	1,568	51,136	625,048	33%
Operating Income	(83,337)	(66,783)	(64,047)	(295,546)	-	-	-	-	-	295,546	
Fund Balance											
Beginning Balance (Unaudited)					0	0	0				
Operating Income					-	-	-				
Ending Fund Balance					0	0	0				
Fund Balance as a % of Expenses					0%	0%	0%				

CMO  
Income Statement  
As of Oct FY2022

KEY ASSUMPTIONS

Enrollment Summary  
Total Enrolled

ADA %  
Average ADA %

ADA  
Total ADA

Actual			YTD	Budget						
Aug	Sep	Oct	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
				-	-	-	-	-		
				-	-	-	-	-		

**CMO**  
**Income Statement**  
**As of Oct FY2022**

Actual				YTD	Budget									
								Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent			
Aug	Sep	Oct	Actual YTD		Approved Budget v1	Previous Forecast	Current Forecast							
REVENUE														
LCFF Entitlement														
SUBTOTAL - LCFF Entitlement				-	-	-	-	-	-	-				
Federal Revenue														
SUBTOTAL - Federal Revenue				-	-	-	-	-	-	-				
Other State Revenue														
SUBTOTAL - Other State Revenue				-	-	-	-	-	-	-				
Local Revenue														
8676	After School Program Revenue	-	1,808	6,854	10,665	90,811	30,586	30,586	-	(60,225)	19,921	35%		
8699	All Other Local Revenue	-	2,228	-	2,228	-	-	2,228	2,228	2,228	0	100%		
8721	CMO Fees Revenue	-	-	-	-	893,532	904,189	900,393	(3,796)	6,861	900,393	0%		
SUBTOTAL - Local Revenue				-	4,035	6,854	12,893	984,343	934,775	933,207	(1,568)	(51,136)	920,314	1%
Fundraising and Grants														
8801	Donations - Parents	-	-	-	719	-	-	719	719	719	(0)	100%		
8802	Donations - Private	-	-	-	-	1,000	1,000	281	(719)	(719)	281	0%		
SUBTOTAL - Fundraising and Grants				-	-	-	719	1,000	1,000	1,000	-	-	281	72%
TOTAL REVENUE				-	4,035	6,854	13,613	985,343	935,775	934,207	(1,568)	(51,136)	920,595	1%

**CMO**  
**Income Statement**  
**As of Oct FY2022**

Actual				YTD	Budget							
								Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent	
Aug	Sep	Oct	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast						
EXPENSES												
Compensation & Benefits												
Certificated Salaries												
1150	Teacher - Intervention	-	849	436	1,285	4,791	4,791	4,791	-	0	3,506	27%
1300	Certificated Supervisor & Administrator Salaries	12,473	12,473	12,473	57,891	157,673	157,993	157,993	-	(320)	100,102	37%
SUBTOTAL - Certificated Salaries		20,748	5,047	12,908	59,176	162,464	162,784	162,784	-	(320)	103,608	36%
Classified Salaries												
2400	Classified Clerical & Office Salaries	14,994	15,131	14,895	58,974	174,620	174,620	174,620	-	-	115,646	34%
2905	Other Classified - After School	6,894	17,594	15,927	44,207	227,095	166,338	166,338	-	60,757	122,131	27%
SUBTOTAL - Classified Salaries		21,888	32,724	30,822	103,181	401,715	340,959	340,959	-	60,757	237,778	30%
Employee Benefits												
3100	STRS	5,918	854	2,184	12,251	26,304	26,359	26,359	-	(54)	14,107	46%
3300	OASDI-Medicare-Alternative	1,086	1,328	1,365	5,099	33,521	28,878	28,878	-	4,643	23,779	18%
3400	Health & Welfare Benefits	5,538	2,749	4,925	18,575	36,708	50,474	50,474	-	(13,766)	31,899	37%
3500	Unemployment Insurance	72	99	77	263	5,089	5,359	5,359	-	(269)	5,096	5%
3600	Workers Comp Insurance	102	113	185	498	4,898	4,373	4,373	-	525	3,875	11%
3900	403b contribution	331	487	321	1,461	4,121	3,944	3,944	-	176	2,484	37%
SUBTOTAL - Employee Benefits		13,048	5,630	9,057	38,147	110,641	119,386	119,386	-	(8,745)	81,239	32%
Books & Supplies												
4330	Office Supplies	466	-	362	862	1,530	1,530	1,530	-	-	668	56%
4352	After School Program	2,922	-	-	3,991	2,044	3,991	3,991	-	(1,947)	-	100%
4420	Computers: individual items less than \$5k	-	-	-	-	255	255	255	-	-	255	0%
4430	Non Classroom Related Furniture, Equipment & Supplies	256	-	-	256	5,434	5,434	5,434	-	(0)	5,178	5%
4710	Student Food Services	-	-	-	-	10,369	-	-	-	10,369	-	-
4720	Other Food	-	-	-	-	389	389	389	-	(0)	389	0%
SUBTOTAL - Books and Supplies		3,644	-	362	5,109	20,021	11,599	11,599	-	8,421	6,490	44%
Services & Other Operating Expenses												
5215	Travel - Mileage, Parking, Tolls	70	-	128	198	900	900	900	-	-	702	22%
5220	Travel and Lodging	-	-	-	-	4,162	4,162	4,162	-	-	4,162	0%
5225	Travel - Meals & Entertainment	-	-	-	-	474	474	474	-	-	474	0%
5305	Dues & Membership - Professional	887	-	-	887	5,508	5,508	5,508	-	0	4,620	16%
5400	Insurance	1,999	1,999	1,999	14,089	28,036	28,036	28,036	-	-	13,947	50%
5515	Janitorial, Gardening Services & Supplies	200	250	200	852	1,341	2,880	2,880	-	(1,539)	2,028	30%
5535	Utilities - All Utilities	225	219	103	724	2,280	2,280	2,280	-	-	1,556	32%
5610	Rent	900	900	900	4,500	10,800	10,800	10,800	-	-	6,300	42%
5615	Repairs and Maintenance - Building	-	-	126	251	-	126	502	(377)	(502)	251	50%
5803	Accounting Fees	-	5,250	-	5,250	12,810	12,810	12,810	-	-	7,560	41%
5809	Banking Fees	3,458	-	-	3,458	2,060	6,000	6,000	-	(3,940)	2,542	58%
5812	Business Services	13,750	13,750	13,750	55,000	165,000	165,000	165,000	-	-	110,000	33%
5820	Consultants - Non Instructional - Custom 1	255	-	-	1,090	6,620	6,620	6,620	-	-	5,530	16%
5833	Fines and Penalties	-	-	-	-	28	28	28	-	-	28	0%
5836	Fingerprinting	-	-	-	-	102	102	102	-	-	102	0%
5845	Legal Fees	-	-	-	-	11,444	11,444	9,500	1,944	1,944	9,500	0%
5851	Marketing and Student Recruiting	-	-	-	-	510	510	510	-	-	510	0%
5857	Payroll Fees	104	127	92	8,772	9,746	9,827	9,827	-	(81)	1,055	89%
5860	Printing and Reproduction	78	233	53	365	8,670	8,670	8,670	-	-	8,305	4%
5861	Prior Yr Exp (not accrued)	151	99	33	284	450	450	450	-	(0)	166	63%
5863	Professional Development	1,658	-	150	2,501	9,419	9,419	9,419	-	(0)	6,918	27%

**CMO**  
**Income Statement**  
**As of Oct FY2022**

		Actual			YTD	Budget						
									Previous Forecast vs. Current	Approved Budget v1 vs. Current	Current Forecast Remaining	% Current Forecast Spent
		Aug	Sep	Oct	Actual YTD	Approved Budget v1	Previous Forecast	Current Forecast	Forecast	Forecast		
5875	Staff Recruiting	-	-	-	-	2,550	3,000	3,000	-	(450)	3,000	0%
5880	Student Health Services	-	-	-	-	45	45	45	-	-	45	0%
5899	Miscellaneous Operating Expenses	-	-	-	-	195	195	195	-	(0)	195	0%
5910	Communications - Internet / Website Fees	-	4,589	179	4,956	5,353	9,762	9,762	-	(4,410)	4,806	51%
5915	Postage and Delivery	275	-	39	369	2,000	2,000	2,000	-	-	1,631	18%
SUBTOTAL - Services & Other Operating Exp.		24,009	27,417	17,752	103,546	290,503	301,048	299,480	1,568	(8,977)	195,934	35%
Capital Outlay & Depreciation												
SUBTOTAL - Capital Outlay & Depreciation		-	-	-	-	-	-	-	-	-	-	
Other Outflows												
SUBTOTAL - Other Outflows		-	-	-	-	-	-	-	-	-	-	
TOTAL EXPENSES		83,337	70,818	70,902	309,159	985,343	935,775	934,207	1,568	51,136	625,048	33%

**CMO**  
**Monthly Cash Forecast**  
**As of Oct FY2022**

	2021-22													
	Actuals & Forecast													
	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Forecast	Dec Forecast	Jan Forecast	Feb Forecast	Mar Forecast	Apr Forecast	May Forecast	Jun Forecast	Forecast	Remaining Balance
Beginning Cash	24,376	(55,556)	(133,357)	(202,466)	(271,330)	(360,239)	(435,622)	(511,484)	(590,603)	(669,231)	(740,850)	(814,137)		
REVENUE														
LCFF Entitlement	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Federal Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other State Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Local Revenue	2,003	-	4,035	6,854	4,510	2,949	2,363	1,797	2,510	2,140	2,666	901,379	933,207	-
Fundraising & Grants	719	-	-	-	-	-	-	-	-	-	-	-	1,000	281
TOTAL REVENUE	2,723	-	4,035	6,854	4,510	2,949	2,363	1,797	2,510	2,140	2,666	901,379	934,207	281
EXPENSES														
Certificated Salaries	20,473	20,748	5,047	12,908	13,063	12,935	12,935	12,935	12,935	12,935	12,935	12,935	162,784	-
Classified Salaries	17,746	21,888	32,724	30,822	27,023	29,499	27,370	31,629	31,629	29,499	31,629	29,499	340,959	-
Employee Benefits	10,411	13,048	5,630	9,057	16,910	9,530	11,487	9,985	9,985	9,120	9,307	4,914	119,386	-
Books & Supplies	1,103	3,644	-	362	1,170	649	715	649	870	878	754	805	11,599	-
Services & Other Operating Expenses	34,369	24,009	27,417	17,752	27,352	25,743	25,743	25,743	25,743	21,351	21,351	22,907	299,480	-
Capital Outlay & Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Outflows	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES	84,102	83,337	70,818	70,902	85,519	78,357	78,250	80,941	81,162	73,784	75,977	71,060	934,207	-
Operating Cash Inflow (Outflow)	(81,379)	(83,337)	(66,783)	(64,047)	(81,009)	(75,407)	(75,887)	(79,144)	(78,652)	(71,644)	(73,311)	830,319	-	281
Other Assets	2,279	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenses - Prior Year Accruals	-	-	-	-	(421)	-	-	-	-	-	-	-	-	-
Accounts Payable - Current Year	473	5,020	(2,340)	(4,817)	(7,504)	-	-	-	-	-	-	-	-	-
Summerholdback for Teachers	(1,304)	516	14	-	24	24	24	24	24	24	24	24	-	-
Ending Cash	(55,556)	(133,357)	(202,466)	(271,330)	(360,239)	(435,622)	(511,484)	(590,603)	(669,231)	(740,850)	(814,137)	16,207		

**CMO**  
**Balance Sheet**  
**As of Oct FY2022**

	SVA	BOA	CMO	Total	SVA	BOA	CMO	Total
	Jun FY2021	Jun FY2021	Jun FY2021	Jun FY2021	Oct FY2022	Oct FY2022	Oct FY2022	Oct FY2022
<b>ASSETS</b>								
Cash Balance	1,035,825	295,661	24,376	1,355,861	1,969,541	926,472	(271,330)	2,624,684
Accounts Receivable	1,242,944	1,054,126	-	2,297,070	212,861	45,447	-	258,308
Other Current Assets	-	-	1,000	1,000	-	-	1,000	1,000
Prepays	5,825	4,625	2,279	12,729	-	-	-	-
Fixed Assets, Net	188,612	-	-	188,612	189,926	-	-	189,926
<b>TOTAL ASSETS</b>	<b>2,473,206</b>	<b>1,354,412</b>	<b>27,654</b>	<b>3,855,273</b>	<b>2,372,329</b>	<b>971,919</b>	<b>(270,330)</b>	<b>3,073,918</b>
<b>LIABILITIES &amp; EQUITY</b>								
Accounts Payable	184,572	107,971	1,738	294,281	445,417	71,471	600	517,488
Due to Others	62,551	-	-	62,551	62,551	-	-	62,551
Deferred Revenue	165,270	124,190	-	289,460	192,031	145,897	-	337,928
Current Loans and Other Payables	348,489	439,117	25,917	813,522	295,397	441,727	24,617	761,741
Long-Term Loans and Other Liabilities	-	100,006	-	100,006	-	91,673	-	91,673
Beginning Net Assets	1,111,406	245,802	(0)	1,357,208	1,712,325	583,129	0	2,295,454
Net Income (Loss) to Date	600,919	337,327	-	938,246	(335,392)	(361,977)	(295,546)	(992,915)
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,473,206</b>	<b>1,354,412</b>	<b>27,654</b>	<b>3,855,273</b>	<b>2,372,329</b>	<b>971,919</b>	<b>(270,329)</b>	<b>3,073,919</b>



**BLUE OAK**

**ACADEMY**



# Educator Effectiveness Block Grant 2021

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Blue Oak Academy	Donya Ball, Ed.D. Superintendent	dball@theacademiescharters.org 5597307422

The Educator Effectiveness Block Grant (EEBG) is a program providing funds to county offices of education, school districts, charter schools, and state special schools to provide professional learning and to promote educator equity, quality, and effectiveness.

As a condition of receiving funds for educator effectiveness, LEAs shall develop and adopt a plan for expenditure of funds, which requires the plan to be explained in a public meeting of the governing board of the school district, county board of education, or governing body of the charter school before its adoption in a subsequent meeting. Funds may be expended for the purposes identified in [Assembly Bill 130, Chapter 44, Section 22](#) and [Assembly Bill 167, Chapter 252, Section 9](#) and mentioned below in the “Planned Use of Funds” section. These expenditures may take place over fiscal years 2021–22, 2022–23, 2023–24, 2024–25, and 2025–26. LEAs may use these allocated funds to provide professional learning for teachers, administrators, paraprofessionals who work with students, and classified staff that interact with students in order to promote educator equity, quality, and effectiveness. The funding is distributed in an equal amount per unit of full-time equivalent certificated and classified staff as reported in California Longitudinal Pupil Achievement Data and California Basic Educational Data System for the 2020–21 fiscal year. This funding for certificated and classified staff shall not exceed the total certificated staff and classified staff count.

## Expenditure Plan

Total Educator Effectiveness Block Grant funds awarded to the LEA
\$76,122.00

The following table provides the LEA’s expenditure plan for how it will use EEBG funds to provide professional learning for teachers, administrators, paraprofessionals who work with students, and classified staff that interact with students in order to promote educator equity, quality, and effectiveness. The allowable use categories are listed below.

Allowable Use of Funds	Planned Use of Funds (Actions)	Planned Expenditures
1. Coaching and mentoring of staff serving in an instructional setting and beginning teacher or administrator induction, including, but not limited to, coaching and mentoring solutions that address a local need for teachers that can serve all pupil populations with a focus on retaining teachers, and offering structured feedback and coaching systems organized	Instructional Coach at Blue Oak Academy: The instructional coach partners with teachers to help them improve teaching and learning so students are more successful. To do this, instructional coaches collaborate with teachers to get a clear picture of current reality, identify goals, pick teaching strategies to meet the	\$76,122

Allowable Use of Funds	Planned Use of Funds (Actions)	Planned Expenditures
around social-emotional learning, including, but not limited to, promoting teacher self-awareness, self-management, social awareness, relationships, and responsible decision making skills, improving teacher attitudes and beliefs about one's self and others, and supporting learning communities for educators to engage in a meaningful classroom teaching experience.	goals, monitor progress, and problem solve until the goals are met.	
2. Programs that lead to effective, standards-aligned instruction and improve instruction in literacy across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.		
3. Practices and strategies that reengage pupils and lead to accelerated learning.		
4. Strategies to implement social-emotional learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve pupil well-being.		
5. Practices to create a positive school climate, including, but not limited to, restorative justice, training around implicit bias, providing positive behavioral supports, multitiered systems of support, transforming a schoolsite's culture to one that values diverse cultural and ethnic backgrounds, and preventing discrimination, harassment, bullying, and intimidation based on actual or perceived characteristics, including disability, gender, gender identity, gender expression, language, nationality, race or ethnicity, religion, or sexual orientation.		
6. Strategies to improve inclusive practices, including, but not limited to, universal design for learning, best practices for early identification, and development of individualized education programs for individuals with exceptional needs.		
7. Instruction and education to support implementing effective language acquisition programs for English		

Allowable Use of Funds	Planned Use of Funds (Actions)	Planned Expenditures
learners, which may include integrated languagedevelopment within and across content areas and building and strengthening capacity to increase bilingual and biliterate proficiency.		
8. New professional learning networks for educators not already engaged in an education-related professional learning network to support the requirements of subdivision (c).		
9. Instruction, education, and strategies to incorporate ethnic studies curricula adopted pursuant to Section 51226.7 into pupil instruction for grades 7 to 12, inclusive.		
10. Instruction, education, and strategies for certificated and classified educators in early childhood education, or childhood development.		
<b>Subtotal</b>		<b>76,122.00</b>

# Educator Effectiveness Block Grant Plan Instructions

## Introduction

A program providing funds to county offices of education, school districts, charter schools, and state special schools to provide professional learning and to promote educator equity, quality, and effectiveness.

For additional information regarding Educator Effectiveness Block Grant funding please see the web page at <https://www.cde.ca.gov/fg/aa/ca/educatoreffectiveness.asp>.

## Purpose and Requirements

As noted in the Introduction, a program providing funds to county offices of education, school districts, charter schools, and state special schools to provide professional learning and to promote educator equity, quality, and effectiveness:

- To ensure professional development meets educator and pupil needs, local educational agencies are **encouraged to allow school site and content staff to identify the topic or topics of professional learning**. Professional learning provided pursuant to this section shall do both of the following:
  - Be **content focused**, incorporate **active learning**, support **collaboration**, use **models** of effective practice, provide **coaching** and **expert support**, offer **feedback** and **reflection**, and be of **sustained duration**.
  - As applicable, be aligned to the **academic content standards** adopted pursuant to Sections 51226, 60605, 60605.1, 60605.2, 60605.3, 60605.4, 60605.8, and 60605.11, and the model curriculum adopted pursuant to Section 51226.7, as those sections read on June 30, 2020, and former Section 60605.85, as that section read on June 30, 2014.

Areas that to be considered for funding as outlined in Education Code include:

- (1) **Coaching** and **mentoring** of staff serving in an instructional setting and beginning teacher or administrator induction, including, but not limited to, coaching and mentoring solutions that address a local need for teachers that can serve all pupil populations with a focus on retaining teachers, and offering structured feedback and coaching systems organized around social-emotional learning, including, but not limited to, promoting teacher self-awareness, self-management, social awareness, relationships, and responsible decision-making skills, improving teacher attitudes and beliefs about one's self and others, and supporting learning communities for educators to engage in a meaningful classroom teaching experience.
- (2) Programs that lead to effective, **standards-aligned instruction** and improve **instruction in literacy** across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.
- (3) Practices and strategies that **reengage pupils** and lead to **accelerated learning**.
- (4) Strategies to implement **social-emotional learning**, **trauma-informed practices**, **suicide prevention**, access to **mental health** services, and other approaches that improve pupil well-being.

(5) Practices to create a **positive school climate**, including, but not limited to, restorative justice, training around implicit bias, providing positive behavioral supports, multitiered systems of support, transforming a school's culture to one that values diverse cultural and ethnic backgrounds, and preventing discrimination, harassment, bullying, and intimidation based on actual or perceived characteristics, including disability, gender, gender identity, gender expression, language, nationality, race or ethnicity, religion, or sexual orientation.

(6) Strategies to improve **inclusive practices**, including, but not limited to, universal design for learning, best practices for early identification, and development of individualized education programs for individuals with exceptional needs.

(7) Instruction and education to support implementing **effective language acquisition** programs for English learners, which may include integrated language development within and across content areas, and building and strengthening capacity to increase bilingual and biliterate proficiency.

(8) New **professional learning networks** for educators not already engaged in an education-related professional learning network to support the requirements of subdivision (c) - *see slide 12 for subdivision (c)*.

(9) Instruction, education, and strategies to incorporate **ethnic studies** curricula adopted pursuant to Section 51226.7 into pupil instruction for grades 7 to 12, inclusive.

(10) Instruction, education, and strategies for certificated and classified educators in **early childhood education**, or **childhood development**.

## Instructions to complete the template:

### Total Educator Effectiveness Block Grant funds awarded to the LEA

Provide the total amount of Educator Effectiveness Block Grant funds the LEA is awarded.

### Allowable Use of Funds Table

The table is in three parts, **Allowable Use of Funds**, **Planned Use of Funds (Actions)**, and **Planned Expenditures**. Data is only required in the **Planned Use of Funds** and **Planned Expenditures** columns.

#### (1) Allowable Use of Funds

The LEA must specify the amount of EEBG funds that it intends to use to implement a planned action. This column is prepopulated with the allowable uses of funds. There is no need to input additional information in this column.

#### (2) Planned Use of Funds (Actions)

- Provide a description of the action(s) the LEA will implement using EEBG funds. The description can be brief and/or in list form. Include the group that will receive the professional learning (teachers, administrators, paraprofessionals who work with students and classified staff that interact with students).

- An LEA has the flexibility to include planned use of funds/actions described in one or more areas list under **Allowable Use of Funds**. It is not required to include actions for every allowable use of funds listed.

### **(3) Planned Expenditures**

Specify the amount of funds the LEA plans to expend to implement the action(s). The amount of funds included in this section should reflect the total funds planned to be expended over the life of the grant.

### **Fiscal Requirements**

As a condition of receiving funds, a school district, COE, charter school, or state special school shall do **both** of the following:

- On or before **December 30, 2021**, develop and adopt a plan delineating the expenditure of funds apportioned pursuant to this section, including the professional development of teachers, administrators, paraprofessionals, and classified staff. The plan shall be **presented in a public meeting of the governing board** of the school district, county board of education, or governing body of the charter school, **before its adoption in a subsequent public meeting**.
- On or before **September 30, 2026**, report detailed expenditure information to CDE, including, but not limited to, specific **purchases** made and the **number of teachers, administrators, paraprofessional educators, or classified staff** that received professional development. The CDE shall determine the format for this report.

Funding apportioned pursuant to this section is subject to the **annual audits** required by Section 41020.



# Educator Effectiveness Block Grant 2021

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Sycamore Valley Academy	Donya Ball, Ed.D. Superintendent	dball@theacademiescharters.org (559) 622-3236

The Educator Effectiveness Block Grant (EEBG) is a program providing funds to county offices of education, school districts, charter schools, and state special schools to provide professional learning and to promote educator equity, quality, and effectiveness.

As a condition of receiving funds for educator effectiveness, LEAs shall develop and adopt a plan for expenditure of funds, which requires the plan to be explained in a public meeting of the governing board of the school district, county board of education, or governing body of the charter school before its adoption in a subsequent meeting. Funds may be expended for the purposes identified in [Assembly Bill 130, Chapter 44, Section 22](#) and [Assembly Bill 167, Chapter 252, Section 9](#) and mentioned below in the “Planned Use of Funds” section. These expenditures may take place over fiscal years 2021–22, 2022–23, 2023–24, 2024–25, and 2025–26. LEAs may use these allocated funds to provide professional learning for teachers, administrators, paraprofessionals who work with students, and classified staff that interact with students in order to promote educator equity, quality, and effectiveness. The funding is distributed in an equal amount per unit of full-time equivalent certificated and classified staff as reported in California Longitudinal Pupil Achievement Data and California Basic Educational Data System for the 2020–21 fiscal year. This funding for certificated and classified staff shall not exceed the total certificated staff and classified staff count.

## Expenditure Plan

Total Educator Effectiveness Block Grant funds awarded to the LEA
\$89,916.00

The following table provides the LEA’s expenditure plan for how it will use EEBG funds to provide professional learning for teachers, administrators, paraprofessionals who work with students, and classified staff that interact with students in order to promote educator equity, quality, and effectiveness. The allowable use categories are listed below.

Allowable Use of Funds	Planned Use of Funds (Actions)	Planned Expenditures
1. Coaching and mentoring of staff serving in an instructional setting and beginning teacher or administrator induction, including, but not limited to, coaching and mentoring solutions that address a local need for teachers that can serve all pupil populations with a focus on retaining teachers, and offering structured feedback and coaching systems organized	Instructional Coach at Sycamore Valley Academy: The instructional coaches partners with teachers to help them improve teaching and learning so students are more successful. To do this, the instructional coach at Sycamore Valley Academy has focused her time this year with teachers in the primary grades to provide training around literacy instruction. The instructional	\$89,916.00



Allowable Use of Funds	Planned Use of Funds (Actions)	Planned Expenditures
around social-emotional learning, including, but not limited to, promoting teacher self-awareness, self-management, social awareness, relationships, and responsible decision making skills, improving teacher attitudes and beliefs about one's self and others, and supporting learning communities for educators to engage in a meaningful classroom teaching experience.	coach also designed a research based academic intervention program and a phonics screener to ensure students literacy progress is being closely monitored.	
2. Programs that lead to effective, standards-aligned instruction and improve instruction in literacy across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.		
3. Practices and strategies that reengage pupils and lead to accelerated learning.		
4. Strategies to implement social-emotional learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve pupil well-being.		
5. Practices to create a positive school climate, including, but not limited to, restorative justice, training around implicit bias, providing positive behavioral supports, multitiered systems of support, transforming a schoolsite's culture to one that values diverse cultural and ethnic backgrounds, and preventing discrimination, harassment, bullying, and intimidation based on actual or perceived characteristics, including disability, gender, gender identity, gender expression, language, nationality, race or ethnicity, religion, or sexual orientation.		
6. Strategies to improve inclusive practices, including, but not limited to, universal design for learning, best practices for early identification, and development of individualized education programs for individuals with exceptional needs.		
7. Instruction and education to support implementing effective language acquisition programs for English		

Allowable Use of Funds	Planned Use of Funds (Actions)	Planned Expenditures
learners, which may include integrated languagedevelopment within and across content areas and building and strengthening capacity to increase bilingual and biliterate proficiency.		
8. New professional learning networks for educators not already engaged in an education-related professional learning network to support the requirements of subdivision (c).		
9. Instruction, education, and strategies to incorporate ethnic studies curricula adopted pursuant to Section 51226.7 into pupil instruction for grades 7 to 12, inclusive.		
10. Instruction, education, and strategies for certificated and classified educators in early childhood education, or childhood development.		
<b>Subtotal</b>		<b>89,916.00</b>

# Educator Effectiveness Block Grant Plan Instructions

## Introduction

A program providing funds to county offices of education, school districts, charter schools, and state special schools to provide professional learning and to promote educator equity, quality, and effectiveness.

For additional information regarding Educator Effectiveness Block Grant funding please see the web page at <https://www.cde.ca.gov/fg/aa/ca/educatoreffectiveness.asp>.

## Purpose and Requirements

As noted in the Introduction, a program providing funds to county offices of education, school districts, charter schools, and state special schools to provide professional learning and to promote educator equity, quality, and effectiveness:

- To ensure professional development meets educator and pupil needs, local educational agencies are **encouraged to allow school site and content staff to identify the topic or topics of professional learning**. Professional learning provided pursuant to this section shall do both of the following:
  - Be **content focused**, incorporate **active learning**, support **collaboration**, use **models** of effective practice, provide **coaching** and **expert support**, offer **feedback** and **reflection**, and be of **sustained duration**.
  - As applicable, be aligned to the **academic content standards** adopted pursuant to Sections 51226, 60605, 60605.1, 60605.2, 60605.3, 60605.4, 60605.8, and 60605.11, and the model curriculum adopted pursuant to Section 51226.7, as those sections read on June 30, 2020, and former Section 60605.85, as that section read on June 30, 2014.

Areas that to be considered for funding as outlined in Education Code include:

- (1) **Coaching** and **mentoring** of staff serving in an instructional setting and beginning teacher or administrator induction, including, but not limited to, coaching and mentoring solutions that address a local need for teachers that can serve all pupil populations with a focus on retaining teachers, and offering structured feedback and coaching systems organized around social-emotional learning, including, but not limited to, promoting teacher self-awareness, self-management, social awareness, relationships, and responsible decision-making skills, improving teacher attitudes and beliefs about one's self and others, and supporting learning communities for educators to engage in a meaningful classroom teaching experience.
- (2) Programs that lead to effective, **standards-aligned instruction** and improve **instruction in literacy** across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.
- (3) Practices and strategies that **reengage pupils** and lead to **accelerated learning**.
- (4) Strategies to implement **social-emotional learning**, **trauma-informed practices**, **suicide prevention**, access to **mental health** services, and other approaches that improve pupil well-being.

(5) Practices to create a **positive school climate**, including, but not limited to, restorative justice, training around implicit bias, providing positive behavioral supports, multitiered systems of support, transforming a school's culture to one that values diverse cultural and ethnic backgrounds, and preventing discrimination, harassment, bullying, and intimidation based on actual or perceived characteristics, including disability, gender, gender identity, gender expression, language, nationality, race or ethnicity, religion, or sexual orientation.

(6) Strategies to improve **inclusive practices**, including, but not limited to, universal design for learning, best practices for early identification, and development of individualized education programs for individuals with exceptional needs.

(7) Instruction and education to support implementing **effective language acquisition** programs for English learners, which may include integrated language development within and across content areas, and building and strengthening capacity to increase bilingual and biliterate proficiency.

(8) New **professional learning networks** for educators not already engaged in an education-related professional learning network to support the requirements of subdivision (c) - *see slide 12 for subdivision (c)*.

(9) Instruction, education, and strategies to incorporate **ethnic studies** curricula adopted pursuant to Section 51226.7 into pupil instruction for grades 7 to 12, inclusive.

(10) Instruction, education, and strategies for certificated and classified educators in **early childhood education**, or **childhood development**.

## Instructions to complete the template:

### Total Educator Effectiveness Block Grant funds awarded to the LEA

Provide the total amount of Educator Effectiveness Block Grant funds the LEA is awarded.

### Allowable Use of Funds Table

The table is in three parts, **Allowable Use of Funds**, **Planned Use of Funds (Actions)**, and **Planned Expenditures**. Data is only required in the **Planned Use of Funds** and **Planned Expenditures** columns.

#### (1) Allowable Use of Funds

The LEA must specify the amount of EEBG funds that it intends to use to implement a planned action. This column is prepopulated with the allowable uses of funds. There is no need to input additional information in this column.

#### (2) Planned Use of Funds (Actions)

- Provide a description of the action(s) the LEA will implement using EEBG funds. The description can be brief and/or in list form. Include the group that will receive the professional learning (teachers, administrators, paraprofessionals who work with students and classified staff that interact with students).

- An LEA has the flexibility to include planned use of funds/actions described in one or more areas list under **Allowable Use of Funds**. It is not required to include actions for every allowable use of funds listed.

### **(3) Planned Expenditures**

Specify the amount of funds the LEA plans to expend to implement the action(s). The amount of funds included in this section should reflect the total funds planned to be expended over the life of the grant.

### **Fiscal Requirements**

As a condition of receiving funds, a school district, COE, charter school, or state special school shall do **both** of the following:

- On or before **December 30, 2021**, develop and adopt a plan delineating the expenditure of funds apportioned pursuant to this section, including the professional development of teachers, administrators, paraprofessionals, and classified staff. The plan shall be **presented in a public meeting of the governing board** of the school district, county board of education, or governing body of the charter school, **before its adoption in a subsequent public meeting**.
- On or before **September 30, 2026**, report detailed expenditure information to CDE, including, but not limited to, specific **purchases** made and the **number of teachers, administrators, paraprofessional educators, or classified staff** that received professional development. The CDE shall determine the format for this report.

Funding apportioned pursuant to this section is subject to the **annual audits** required by Section 41020.

BEFORE THE GOVERNING BOARD  
THE ACADEMIES CHARTER MANAGEMENT ORGANIZATION

RESOLUTION 21-009

IN THE MATTER OF  
TO APPROVE AMENDMENT OF THE SCHOOL EMPLOYEES TRUST- TULARE COUNTY  
JOINT EXERCISE OF POWERS AGREEMENT AND BYLAWS

WHEREAS, a joint powers entity has been established and designated as the School  
Employees Trust- Tulare County; and

WHEREAS, \_\_\_\_\_ is an individual California school public  
agency/district or county office of education that is a Member of the Authority; and

WHEREAS, the Board, the governing board of the JPA, has determined that it is in the best  
interests of this Joint Program for Employee Benefits protection to amend the Joint  
Exercise of Powers Agreement and Bylaws as proposed in Exhibit A; and

NOW, THEREFORE, BE IT RESOLVED that the proposed amendments to the JPA  
Agreement and Bylaws, in substantially the form attached hereto as Exhibit A, are  
hereby approved.

PASSED AND ADOPTED by the following vote of the members of the Board of  
\_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 2021, by the  
following vote:

AYES:  
NOES:  
ABSENT:

STATE OF CALIFORNIA       )  
COUNTY OF \_\_\_\_\_ )

I, \_\_\_\_\_, Secretary of Governing Board, do hereby certify  
that the foregoing is a full, true, and correct copy of a resolution adopted by the Governing  
Board at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
Secretary of Governing Board

## **BYLAWS**

### **SET-TC (School Employees Trust – Tulare County)**

#### **Article I – Name**

The name of this organization is SET-TC (School Employees Trust – Tulare County) (hereinafter, the “Agency”), located in the COUNTY OF TULARE, STATE OF CALIFORNIA.

#### **Article II – Purposes**

The purposes of this Agency shall be to:

1. Administer the Joint Powers Agreement pursuant to the provisions of the California Government Code, Title I, Division 7, Chapter 5, Article 1, Sections 6500 ff;
2. Provide services necessary and appropriate for the establishment, operation and maintenance of a self-funded program for Medical, Dental, Prescription and Vision insurance claims by participant of member public educational agencies;
3. Provide a forum for discussion, study, development and implementation of recommendations of mutual interest regarding self-insurance Medical, Prescription, Dental and Vision Programs;
4. Provide a forum for discussion, study, development and implementation of other self-funded programs for different kinds of risk management.

#### **Article III – Powers**

This agency shall have the power to:

1. Exercise any power common to the public educational agencies which are parties to this Joint Powers Agreement, provided that such powers are exercised in the furtherance of the purposes and functions of this Agency, and in a manner expressly provided in law;
2. Provide member agencies with a plan and system of self-funding for Medical, Dental, Prescription and Vision;
3. Provide districts with protection within the scope of the law;
4. Pursue any member’s right of subrogation or third party liability when in the judgement of the Board, such subrogation rights or third party claims shall results in the benefit of the self-insured program and parties;
5. Contract with third party administrators and/or administrative agents to administer the day to day operations or the program;
6. Establish and maintain a fund to pay self-insured losses;
7. Acquire, hold and dispose of property, real and personal, all for the purpose of providing the membership with the necessary education, study, development and implementation of a self-funded insurance program or programs, including, but not limited to, the

- acquisition of facilities and equipment necessary; the employment of personnel and the operation and maintenance of a system for handling of the self-funded plan or plans;
8. Performs such other functions as may be necessary or appropriate to carry out the purposes and programs of this system.

#### **Article IV – Agency Membership**

1. Membership in this Agency shall be open to public schools, colleges or educational agencies in Tulare and Kings Counties that are not party hereto, subject to the following conditions:
  - a. Submission of a formal letter, authorized by the applicant district's or agency's board of trustees, requesting membership;
  - b. Review of applicant district's past appropriate insurance experience, by the Board;
  - c. Determination of eligibility by the Board and the conditions and terms under which the new applicant district may be recommended for admission to membership;
  - d. Following the above determination, the Board will require an executed copy of the Joint Powers Agreement together with a resolution formally adopted by the applicant district's board of trustees or appropriate governing body;
  - e. Upon a majority approval of the Board, the effective date of membership shall be determined.
2. Upon admission to the membership of the Agency, each member district shall become eligible to be represented on the Board according to procedures outlined in Article V.

#### **Article V – Boards**

1. **BOARD OF DIRECTORS.** The Agency shall be under the direction and control, and shall be governed by a Board of Directors which shall hereafter be referred to as the "Board". No one serving on the Board shall receive any salary or compensation from the Agency. The Board shall consist of seven (7) member districts elected as follows. The governing Board of each school district or county office of education which is a party to this agreement may nominate a representative for membership on the Board.
  - a. Nominees shall be categorized and grouped for election according to the following:
    - i. One (1) member district to be selected from nominees from Tulare County member districts with fewer than 150 covered members as of January of the election year;
    - ii. One (1) member district to be selected from nominees from Tulare County member districts with 151 to 300 covered members as of January of the election year;
    - iii. Three (3) member districts to be selected from nominee from Tulare County member districts with 300 or more covered members as of January of the election year;
    - iv. Two (2) member districts to be selected from nominees from Kings County member districts.
  - b. Members shall cease to serve from any of the reasons stated below:



- i. Written resignation submitted to the Board;
    - ii. Verbal request to be released to the Board President with one other Board member present;
    - iii. Failing to attend the regular board meeting for three consecutive meetings;
    - iv. If the district represented by the Board member ceases to be a member of the Agency.
  - c. Each member district shall have one (1) vote. No proxy or absentee votes shall be permitted. A vote of the majority of the Board shall be sufficient to constitute action except actions concerning adoption or amendment of the Agreement and Bylaws, which require a two-thirds vote of the total membership of the Agency.
  - d. No district shall have more than one member of the Board at a time.
  - e. In the event that a given category does not have sufficient candidates to fill the position(s), the vacancy(s) shall be reallocated to the next category with fewer employees as reported for the month of January of the election year.
2. **ELECTION OF BOARD MEMBERS.** Nominations shall be submitted to the SET-TC Board within thirty (30) days after being advised by the Agency of the existence of a vacancy on the Board. The Agency shall provide such notice of vacancy to all districts that are a party to this agreement at least sixty (60) days prior to the end of the term of any member of the Board. The Agency shall cause to be distributed a ballot for election of said Board members with nominees appropriately groups and categorized. A district which is a party to this agreement shall be eligible to vote for members of the Board in the same category as that into which that district falls.

The election shall be held as soon as practicable after receipt by the Agency of valid nominees. The three year terms and the two-year terms of the successful candidates will be determined by a lottery. After the first election, all future elections will be for two-year terms. Special elections caused by mid-term vacancies will be completed before the annual meeting the Agency.

## **Article VI – Duties of the Board**

1. **DUTIES OF THE BOARD OF DIRECTORS.** The Board shall have authority to exercise the powers of the Agency as set forth in Article III. In addition, the Board is specifically empowered to:
- a. Establish bylaws, rules and regulations, not inconsistent with applicable law or with the Agency Joint Powers Agreement, as may be necessary for the operation, the conduct of its business and the operation of the Agency;
  - b. Provide for the management and administration of the Agency in a manner that the Board, in its discretion, determines is in the best interests of the Agency. This power shall include the power to employ and terminate a management firm for such purpose, or to employ staff for such purpose;
  - c. Determine annual premium or contribution rates and the method by which such contributions will be paid to the fund created pursuant to the Agency's purpose;

- d. Provide for additional assessments during the year, if necessary, to allow for increased cost due to changes in the law or excessive claims costs;
- e. Determine whether and by what method new members shall be allowed into the program consistent with the terms of Article IV of these bylaws;
- f. Appoint and dissolve working committees from its active membership or by contracting for such services, consistent with the terms and purposes of the Agency;
- g. Insure that a complete and accurate system of accounting of all funds is maintained at all times as set forth in Article IX;
- h. Determine the manner in which Medical, Dental, Prescription and Vision claims shall be processed; and such processing shall be in conformity with all provisions of the law presently in effect or to be hereafter enacted;
- i. Maintain or cause to be maintained accurate case records for all risks insured against and accurate records of all claims paid. The Board shall also provide for loss control services;
- j. Enter into contracts consistent with the terms of Joint Powers Agreement, including but not limited to, the following:
  - i. Received, accept, expend and disburse funds for purposes consistent with the terms of the Agency's Joint Powers Agreement;
  - ii. Retain the services of consultants with specialized expertise in areas deemed appropriate by the Board.
- k. Make appropriate periodic reports to the membership on the status of the system and its program;
- l. Develop, or cause to be developed, and adopt an annual budget for the Agency;
- m. Perform any and all functions necessary to accomplish the purposes of the Agency.

## **Article VII – Officers, Their Election and Duties**

### **1. OFFICERS OF THE BOARD OF DIRECTORS.**

- a. The officers of this Board shall be a president (chairperson), a vice-president (vice chairperson) and secretary/treasurer.
- b. The Board shall elect from its membership a president, a vice president and a secretary/treasurer for a term of one (1) year. In the event of a vacancy, the Board shall fill vacancies for the unexpired term by appointment at any regular or specially called meeting.

### **2. DUTIES OF THE OFFICERS OF THE BOARD OF DIRECTORS.**

- a. The president shall:
  - i. Coordinate the work of the Board and of the committees of the Agency in order that the Agency's purposes may be promoted;
  - ii. Preside at all meetings of the Board;
  - iii. Be a member ex officio of all committees;
  - iv. Appoint such ad hoc committees as may be desirable subject to the approval of the Board;

- v. Be an approved signatory on warrant orders drawn against the funds of the Agency;
  - vi. Be responsible for preparing any annual reports required by law or the Agency's Board;
  - vii. Be responsible to prepare, or cause to be prepared, meeting schedules, notices and agendas;
  - viii. Be the official representative of the agency at Agency-sponsored meeting unless otherwise designated;
  - ix. Perform such other duties as may be prescribed in these bylaws or assigned to him/her by the Agency;
  - x. Be bonded in an amount determined by the Board.
- b. The vice-president shall:
- i. Assist the president in the performance of his/her duties;
  - ii. Perform the duties of the president in the absence or disability of that officer to act;
  - iii. Perform such duties as may be prescribed in these bylaws or assigned to him/her by the Agency;
  - iv. Be an approved signatory on warrant orders drawn against the funds of the Agency;
  - v. Be bonded in an amount determined by the Board.
- c. The secretary/treasurer shall:
- i. Keep, or cause to be kept, accurate records of the proceedings of all meetings of the Agency and the Board;
  - ii. Make such records of the proceedings available to the Board members for their approval at each meeting;
  - iii. Keep member districts and agencies informed of meeting proceedings and activities of the Agency;
  - iv. Prepare a list of unfinished business for use by the president in the preparation of the agenda;
  - v. Keep, or cause to be kept, a record of member districts statistics pertinent to the operation of the Agency;
  - vi. Conduct all necessary correspondence of the Agency;
  - vii. Prepare such notices and reports as may be requested by the Agency;
  - viii. Be an approved signatory on all legal or formal documents of the Agency;
  - ix. Be an authorize signatory on warrant orders drawn upon the Agency funds;
  - x. Keep, or cause to be kept, such permanent books of account and records as shall be sufficient to establish the items of gross income, receipts and disbursements of the Agency, including, specifically, the status of member districts' premium participation, the monies paid out in claims settlement, costs for insurance coverage, the costs for administration of claims, earned

credits or dividends, earned interest and the current financial status of the Agency;

- xi. Pay all bills as authorized by the Board;
- xii. Establish, or cause to be established, such funds as may be necessary for the safekeeping and accounting of the Agency's monies;
- xiii. Prepare, or cause to be prepared, periodic reports of the financial status of the Agency;
- xiv. Keep the Board informed of investment advantages for reserve funds so as to achieve optimum interest earnings;
- xv. Be responsible to have a formal independent audit of all financial transactions of the Agency at least once each year;
- xvi. Be bonded in an amount determined by the Board.

### **Article VIII – Meetings**

- 1. The Board shall meet regularly not less than twice a year.
- 2. Special meetings may be called as necessary, provided twenty-four (24) hours advance notice is given.
- 3. All meetings of the Board shall be called, noticed, held and conducted in accordance with the provisions of the Brown Act (commencing with Section 54950 of the California Government Code).
- 4. A majority of the Board shall constitute a quorum for the transaction of business.
- 5. A majority vote shall be necessary to transact business.
- 6. An agenda of items to be discussed shall be prepared for all meetings and shall be made available to all members of the Agency at least three (3) working days prior to regularly scheduled meetings.
- 7. Minutes shall be kept of proceedings of all meetings held by the Board.
- 8. Items may be placed on the agenda provided a written notice is received by the president at least five (5) working days prior to the regularly scheduled meeting.
- 9. Persons desiring to make a personal appearance before the Board to discuss an item of interest are to make such request at least two (2) weeks prior to the meeting date. Such discussions will be limited to a maximum of five (5) minutes unless otherwise provided for by the Board.

### **Article IX – Finance**

- 1. The Agency is strictly accountable for all funds received and disbursed by it and, to that end; the Agency shall establish and maintain such funds and accounts as may be required by good accounting practice or by any provision of law or any resolution of the Agency. Books and records of the Agency shall be open to inspection at all reasonable times by representatives of the parties to this agreement. The Board, as soon as practical after the close of each fiscal year, shall give a complete written report of all financial activities for such fiscal year to each of the parties.

- a. The yearly contribution for each member for the forthcoming fiscal year shall be determined by those factors generally accepted and customarily relied upon by the industry to compute such contributions. These factors shall include, but not be limited to:
  - i. Increased costs for medical services
  - ii. Experience rating
  - iii. Cost of Stop Loss or Reinsurance
  - iv. Desired level of Stop Loss or Self-Insured Retention
  - v. Desired level of reserves

The annual contribution for each member for the forthcoming fiscal year shall be established on or before May 30<sup>th</sup> of each year. Annually, on or before February 28<sup>th</sup>, the Agency shall preliminarily estimate the annual contribution for the forthcoming year.

- b. **Handling Funds.** The Agency shall have the power and duty to handle all aspects of Medical, Dental, Prescription and Vision claims against members arising out of acts occurring during membership.
- c. **Contributions.** Without in any way limiting the powers otherwise provided for by stature, the Agency shall have the power and authority to receive, accept and utilize the services of personnel offered by any members or their representatives or agents; to receive, accept and utilize property, real or personal, from any member or its agents or representatives; to receive, hold, dispose of, construct, operate and maintain buildings and other improvements; and to receive, accept, expend and disburse funds by contract or otherwise, for purposes consistent with the provisions of the Agency, which funds may be provided by any members or their agents or representatives.
- d. **Additional Income.** The Agency shall accept and deposit in the Agency's fund monies from any of the following sources:
  - i. Interest and other investment income;
  - ii. Refund of excess insurance payments;
  - iii. Any subrogation recoveries;
  - iv. Other sources of income such as performance guarantees, rebates, subsidies, administrative fees, access fees or settlements.
- e. **Disposition of Property and Funds.** In the event of the dissolution of the Agency, the complete rescission, or other final termination of the Joint Powers Agreement by all districts then a party to this Agreement, those districts shall be deemed to have terminated or withdrawn from the Agency and shall be subject to the reserve account requirements and procedures set forth below and in Article XI. Within thirty (30) days from the date of the written notification by the Agency of the additional amount required to fund said reserve account, each District shall deposit with the Agency the funds required. In the event any

district fails to fund the reserve account within that thirty (30) day period, the Agency has the right to proceed against the District in any lawful manner to collect delinquent contributions without further claim, demand or notice. Each district hereby waives any and all further rights which it may have to any additional notice or demand regarding the collection of delinquent contributions.

- f. **Shortage of Funds.** Upon dissolution of the Agency, complete rescission, or other final termination of the Joint Powers Agreement; in the event the amount required to fund said reserve account as established by the Board is insufficient, each District shall be required to fund the additional amount required for their reserve account in accordance with the provisions of Article IX, Paragraph C and this Article XI.
- g. In the event of dissolution, complete rescission or other final termination of the Joint Powers Agreement, Districts will have thirty (30) days from the date of notification by the Agency of the additional amount required. If Agency fails to fund the reserve account within said thirty (30) day period, the Agency has the right to proceed against districts in any lawful manner to collect delinquent contributions without further claim, demand or notice to Agency. District hereby waives any and all further rights which it may have to any additional notice regarding said delinquent contributions.
- h. **Excess Funds.** Upon dissolution of the Agency, complete rescission, or other final termination of the Joint Powers Agreement, in the event the amount in the reserve account for each District is in excess of the funds required pursuant to the reserve requirements set forth in Article XI, Paragraph C, such excess funds shall be returned to each District based upon the actual balance remaining in said reserve account after the adjudication of all claims on behalf of each District.
- i. **Runout.** In the event of dissolution, complete rescission or final termination of the Joint Powers Agreement, Districts who participated in the Joint Powers Agreement, and who are currently paying for the runout owing to SET-TC, shall remain liable for such runout after such dissolution, rescission or final termination until such runout is fully paid.

All other conditions and provision of said Bylaws shall remain in full force and effect.

#### **Article X – Funds**

- 1. **OPERATING FUNDS.** These funds shall be established and maintained out of the member contributions, and shall be for the purpose of paying for the following:
  - a. Insurance premiums;
  - b. Claims management expenses;
  - c. Administrative fees;

- d. Educational materials;
  - e. Data processing costs;
  - f. Investigative costs;
  - g. Legal costs;
  - h. Audit and Actuarial expenses;
  - i. Miscellaneous.
2. **CLAIMS TRUST FUND.** The Board may establish a trust fund into which may be deposited a sum necessary for the settlement of claims for a thirty (30) day period. A service company or management firm contracted to administer the self-funded program may be authorized to issue checks drawn on such account in payment of such claims. A monthly accounting and bank reconciliation of all checks drawn on such account shall be obtained by the Agency treasurer from such service company.
  3. **INVESTMENT OF RESERVES ON TRUST FUND.** The Agency shall have the power to invest, or cause to be invested, in compliance with Sections 6505.5 and 9509.5 of the California Government Code, such reserves as are not necessary for the immediate operation of the Claims Fund in such securities as are allowed by Section 53601 of the California Government Code. The level of cash to be retained in the Operating and Claims Trust shall be determined by the Board.
  4. The Agency shall have power to seek and recover subrogation or third party liabilities monies wherever possible. Such monies shall be deposited in the operating fund.
  5. The Agency shall be authorized to conduct or cause to be conducted any necessary verification or audits.

#### **Article XI – Withdrawal or Termination**

1. **DISTRICT ELIGIBILITY.** Any District having completed three consecutive years of participation in the Agency's programs may terminate its participation (and, if a member, withdraw from its status as a member and party to the Joint Powers Agreement), in whole or in part, by notifying the Board and establishing a reserve account in accordance with the provisions of this Article:
  - a. **Timely written notice.** Written notification of the District's termination and/or withdrawal, regardless of whether it be a partial or complete termination and/or withdrawal, must be served on the Agency no later than July 1 of any policy year in order for termination and/or withdrawal be effective at the end of that same policy year. A timely notice will be effective as of the following September 30 (the end of the plan year).
  - b. **Clear and unequivocal intention to terminate/withdraw.** Written notification of intention by a terminating and/or withdrawing District must be clear and unequivocal. In the event notice of termination and/or withdrawal by District is ambiguous or uncertain, notice will be deemed insufficient and ineffective to accomplish termination or withdrawal as of the end of the current policy year.

- c. **Untimely or ineffective notice consequences.** If a District provides less than the required period of notification of termination and/or withdrawal, or if such notice is not clear and unequivocal, that District shall remain a participant or member, as applicable, for the next policy year, and further, that District shall be liable to the Agency for its full annual contributions for the next policy year.
  - d. **Board discretion to waive consequences of noncomplying notice for good cause.** The Board may, in its sole discretion, waive some or all of the District's liability and responsibility for the said annual contribution upon written request by said District and upon such terms and conditions (including the establishment of a reserve account pursuant to the provisions of these Bylaws) if the Board finds sufficient cause for excuse of some or all of the responsibility and liability for continuing annual contributions.
  - e. **District reorganization; special provisions.** Notwithstanding any provision to the contrary, in the event a District withdraws from the Agency because it is dissolved, merged or unified with another school district, then such District shall provide reasonable notice of withdrawal under the pertinent circumstances. In that event, the district's liability and responsibility for the next fiscal year's annual contribution shall pertain and apply only if the Board determines that the notice of termination/or withdrawal given by that District was unreasonable under the circumstances.
2. **PARTIAL WITHDRAWAL OR TERMINATION.** A partial withdrawal and/or termination of District is defined as a withdrawal or termination of a class or category of District's employees, e.g. the classified, management or certificated groups of the District. Partial withdrawal may also consist of the withdrawal of twenty (20) percent or more of the District's members within a twelve (12) month period. In either of these events, the District is subject to the reserve account requirements set forth in Paragraph C of this Article XI.

In the event of a partial withdrawal and/or termination and on condition that the District has established said reserve account, the District's annual contribution for the next fiscal year after such partial termination and/or withdrawal, shall be based upon the reduced number of employees who participate in the Agency's programs in such year.

3. **RESERVE ACCOUNT.** Upon the partial or complete termination of participation of any District, the Board shall require that the terminating or withdrawing district fund a reserve account in an amount to be determined by the Board; provided, however, that such amount shall be no less than three (3) months' contribution.

In establishing this reserve account, the Board shall take into consideration the historical claims history of such District as well as its knowledge of any potential major claims which may exceed the amount of coverage provided by any third party payor under any of the programs of the Agency. In establishing the reserve account for a withdrawing or



terminating District, such reserve account shall include amounts sufficient to cover, but is not limited to, the following:

- a. An allowance for all medical, dental, vision and prescription claims incurred but not yet reported (IBNR) prior to the effective date of withdrawal or termination; and an allowance for all medical, dental, vision and prescription claims reported but not yet adjudicated prior to the effective date of withdrawal or termination. Said allowance shall be determined by dividing the total claims paid for the last twelve (12) months by two hundred sixty-four (264) business days and multiplying the result (average amount per business day) by the total days in the run-out period determined by the Board (e.g. seventy-five (75) business days, ninety (90) business days, etc.), plus an additional five (5) business days for the reported but not yet adjudicated claims.
  - b. An allowance for all medical, dental, vision and prescription claims awaiting funding (claims that have been processed or adjudicated but have not yet been funded for release prior to the effective date of withdrawal or termination). If a precise amount is not available for such claims, the claims awaiting funding reserve amount shall be computed by totaling the actual claims awaiting funding amounts for the terminating or withdrawing District for the past twelve (12) months and dividing by twelve (12) to derive a monthly average. The claims awaiting funding are to be determined for a one (1) month period only, unless, because of unusual backlogs at the time of such withdrawal, the Board, in its discretion, increases said one month period to a longer period of time.
  - c. An allowance for all large claims which exist as of the effective date of withdrawal or termination (shock losses). The Board may, in its discretion, reduce the reserve account for such large claims based upon the reasonable expectations of its claims administrator with respect to recovery of any portion thereof from a reinsurer.
  - d. An allowance for the cost of carrying any payments made by the Agency during any period of time prior to the District's funding of the reserve account. It shall be the duty of the terminating or withdrawing District to fully and adequately fund said reserve accounts.
  - e. An allowance for the payment of all administrative and legal costs incurred in processing and adjudicating the withdrawing or terminating District's medical, dental, vision and prescription claims.
  - f. In establishing the amount of each of the foregoing items in the reserve account, the Board shall first determine the run-out period which shall be not less than seventy-five (75) business days or 3.5 calendar months.
4. **DENTAL, VISION AND PRESCRIPTION CLAIMS.** The Board may, in its discretion, in lieu of applying the foregoing formulas to dental, vision and prescription claims, take an average of the prior twelve (12) months history for the withdrawing or terminating District and

multiply that monthly average by the number of months run-out previously determined by the Board (i.e., 3.5). In computing dental, vision and prescription claims, the same computation shall be made by the same methodology for the administrative costs related to such dental, vision and prescription claims.

5. **DETERMINATION OF RESERVE ACCOUNT FOR A PARTIAL TERMINATION OR WITHDRAWAL.** In the event of only a partial termination or withdrawal by the District, the Board may, in its discretion, determine a reserve account pursuant to the methodology set forth in Paragraph C and D above, which determination shall then be multiplied by the percentage of change as a result of the reduction in participation by the withdrawing and/or terminating District. This provision will only apply if the percentage of change in participation is more than 5 percent of that District.
6. **THIRD PARTY PAYOR.** In the event a third party payor accepts responsibility for any portion of a medical, dental, vision or prescription claim prior to or subsequent to the funding of the reserve account, such reserve account may, in the discretion of the Board, be reduced and any funds which may have been deposited by the withdrawing or terminating District may, in the discretion of the Board, be returned to the terminating or withdrawing District in proportion to the liability accepted by the third party payor. Such funds shall be returned to the terminating or withdrawing District within thirty (30) days of receipt of funds from the third party payor.
7. **EXCESS FUNDS.** Any and all amounts remaining in any reserve account at the expiration of one (1) year after the District's termination shall be returned to the terminating District unless court cases or claims arising during the time the terminated District was a member in programs of the Agency are still ongoing at that time as against the terminated District. If any such court cases or claims are still ongoing against the terminating or withdrawing District at the expiration of one (1) year, then the return of reserves, if any, shall be made after the judgement or resolution of the last court case or claim.
8. **DISSOLUTION, MERGER OR UNIFICATION.** Notwithstanding the above, in the event a District withdraws because it is dissolved, merged or unified with another school district, then, at the discretion of the Board, some or all of the liabilities of the terminating or withdrawing District may be waived by the Board if they are assumed by the successor district.
9. **NOTIFICATION OF RESERVE ACCOUNT, PAYMENT, OBLIGATIONS.**
  - a. Within ninety (90) days prior to the effective date of the partial or complete termination of any District, the Agency will notify it of the amount of the District's required reserve account established by the Board pursuant to Paragraph C of this Article. The terminating or withdrawing District shall, within forth-five (45) days from said notification, fully fund the reserve account. The District shall be given credit for the balance of any then existing reserve account of such terminating or withdrawing District, and for its respective share (if any) of the total tangible assets of the Agency, less all obligations.

- b. Regardless of whether the terminating or withdrawing District files any objections, it must fully fund the reserve account within forty-five (45) days of the original notification from the Board, as a condition precedent to effecting termination or withdrawal. Any District failing to so fund the reserve account shall be deemed to be a participant or member for the forth-coming policy year and shall continue to be liable to the Agency for premium contributions.
  - c. The terminating or withdrawing District may within fifteen (15) days from the notification of the amount required for its reserve account, file a written objection with the Board as to the amount so required. The written objection shall set forth the District's rationale, and all facts which the District contends support its objections. Failure to file timely objections or otherwise exhaust the objection procedure constitutes a waiver by District of any rights to contest the amount of the reserve account in any form.
  - d. Within fifteen (15) days of the filing of objections, the Board shall meet and confer with the District for the purpose of reviewing the District's objections. Within ten (10) days after the Board and the terminating or withdrawing District have met and conferred, the Board will render its final decision as to the amount of said reserve account. Within five (5) days of such decision, the terminating or withdrawing District must fund the reserve account in the amount required by the Board's final decision. Any failure by District to so fund the reserve account shall constitute a waiver of any claim it may have against the Agency in relation to its reserve account obligations, or the amount thereof.
  - e. The Board, in its discretion, may appoint a negotiating committee for the purposes of meeting and conferring with the terminating or withdrawing District in an attempt to resolve any of the objections raised. The Board may delegate to the negotiating committee such authority as the Board determines is necessary to settle and resolve the objections to the reserve account. The Board may grant to the negotiating committee the authority to settle or compromise the objections on such terms and conditions as the negotiating committee shall so select, and to render a final decision on Board's behalf.
  - f. If it is determined by the Board or negotiating committee that the amount required to fund the reserve account is less than was initially established by the Board, such amount shall be returned to the objecting District within ten (10) days following the final decision. The Board's determination of the amount required to fund the reserve account shall be final.
10. **CONTINUING RESPONSIBILITIES.** The withdrawing or terminating District whether such District is partially or completely withdrawing or terminating, shall continue to be responsible for the amount of costs, liabilities, assessments, or contingencies required because of claims against them which exceed the amount set aside in the reserve accounts established pursuant to Paragraph C of this Article. If, at any time, the said costs, liabilities, assessments or contingencies exceed the reserve account established, the withdrawn or

terminated District shall be notified that such accounts have been exceeded within ninety (90) days of the Agency learning that fact. Thereafter, the Agency will generate a billing to the withdrawn or terminated District in an amount necessary to fully fund the additional costs, liabilities, assessments or contingencies. The withdrawn or terminated District shall pay said billing within thirty (30) days thereafter.

11. **INVOLUNTARY TERMINATION** Any District may be involuntarily terminated as a member of the Agency upon a two-thirds (2/3) vote of the Board. Involuntary termination shall have the effect of eliminating a member as a signatory to the Joint Powers Agreement and as member of the Agency, effective at the end of the fiscal year in which the action was taken or upon such other date as the Board may specify. In either event, a minimum ninety (90) day notice of its termination shall be given to the affected member, should a member be involuntarily terminated, reserve accounts shall be established pursuant to Paragraph C of this Article as though the District were voluntarily withdrawing and the District shall continue to be liable for the amount of any costs, liabilities, assessments, or contingencies required because of claims against the member which exceed the amount set aside in the reserve accounts established pursuant to Paragraph C of this Article. Grounds for involuntary termination include, but are not limited to the following:
  - a. Failure or refusal of a member to abide by an amendment which has been adopted by the Board.
  - b. Failure or refusal to pay contributions or assessments to the Agency as provided in the Agreement or these Bylaws.
12. **WITHDRAWAL OF MEMBER.** In the event a member withdraws from or terminates membership in the Agency and has been a member for more than three (3) years, the Board shall determine the withdrawing or terminating District's pro rata share of the net assets of the Agency (total tangible assets less obligations). Said determination shall be made within ninety (90) days of the withdrawal or termination of the said member and the Agency shall provide written notification to the said member of said determination with a reasonable time after the determination has been made. The Agency may deduct from said pro rata share all amounts necessary to fund the reserve accounts of that member established pursuant to Article IX, Paragraph C. Any remainder left from the District's pro rata share after deduction of the said reserve account will be held by the Agency for a period of five (5) years following the date of withdrawal. At that time, if the withdrawn District has no further liabilities to the Agency pursuant to Paragraph I of this Article IX, or if said liabilities have been discharged, all funds remaining from the withdrawn District's pro rata share shall be returned to the withdrawn District. The Board shall determine whether the obligation to pay a member's pro rata share of the net assets of the Agency shall be discharged through a transfer of property or through a payment of funds and the time period for payment. If a member at the time of withdrawal or termination of membership has not been a member for three (3) full years, such member shall not be entitled to any share of the assets or value of the Agency, but shall nevertheless be responsible for its obligations and will be treated the same as a withdrawal or non-member District.

13. **DEFINITIONS.** For purposes of this Article:

- a. "Obligations" shall mean all medical, dental, vision and prescription claims to be paid, including claims awaiting funding and incurred but not yet reported claims; administrative fees paid for the medical, dental, vision and prescription programs; broker's fees; legal and accounting fees; expenses incurred in obtaining a fidelity bond and general liability insurance; and any other legal obligations and miscellaneous expenses incurred on behalf of SET-TC.
- b. "Plan Year" shall mean October 1 through September 30.
- c. "Policy Year" shall mean the annual period of the reinsurance policy which is currently October 1 through September 30.
- d. "Tangible Assets" shall mean cash in the county treasury, cash in the bank, and accounts receivable.

**Article XII – Bylaws**

All amendments, changes or deletions to the bylaws must be proposed and read at two previous meeting of the Board prior to adoption.

**Article XIII – Fiscal Year**

The fiscal year of the Agency shall begin October 1 and end September 30.

**AMENDED  
JOINT EXERCISE OF POWERS AGREEMENT  
SET-TC (SCHOOL EMPLOYEES TRUST – TULARE COUNTY)**

**THIS AGREEMENT** is entered into pursuant to the provisions of Title 1, Division 7, Chapter 5, Article 1 (commencing at section 6500) of the California Government Code, relating to the joint exercise of powers, by and between the public educational agencies of the STATE OF CALIFORNIA signatory hereto (hereinafter designated as “Districts”) and also those which may hereafter become signatory hereto, for the purpose of establishing, maintaining a self-funded program to provide health and welfare benefits to their officers and employees.

**WITNESSETH:**

**WHEREAS**, it has been determined by the parties hereto that there exists a need for Districts to establish, operate and maintain a partially self-funded program to provide health and welfare benefits to their officers and employees; and

**WHEREAS**, it is the desire of the Districts, and in their best public interest, to jointly provide for a self-funded program for group health and welfare benefits for their mutual advantage and concern; and

**WHEREAS**, Education Code Section 39602 and 39603 and Government Code Section 53205.3 authorizes school districts to join with other school districts to provide health and welfare benefits through certain specified means:

**NOW, THEREFORE**, in consideration of the mutual terms, covenants and conditions herein and in consideration of this Agreement by other public agencies, each of the parties hereto agrees as follows:

1) **CREATION AND PURPOSE OF AGENCY.** The SET-TC (School Employees Trust – Tulare County) (hereinafter referred to as “Agency”) is hereby created as an agency separate from the parties to the agreement for the purpose of administering the provisions of this agreement and of providing the services and other items necessary and appropriate for the establishment, operation and maintenance of a self-funded program of health and welfare benefits for officers and employees of the public education agencies who are parties hereto.

2) **DEFINITIONS.**

Agency	shall mean the School Employees Trust – Tulare County “SET-TC”; a Joint Powers Authority.
Board	shall mean the Board of Directors.
Claims Administrator	shall mean the party engaged by the Board for the purpose of determining losses and payments with respect to each plan of benefits provided by the Agency.
District	shall mean one of the public educational agencies which is a party to this Agreement.

Operating Fund	shall mean the fund or funds established by the Agency for the purpose of paying insurance premiums, administrative and other costs.
Insurance Policy	shall mean a policy or policies of insurance purchased by the Agency covering risks of the Districts.
Law	shall mean Article 1, Chapter 5, Division 7, Title 1, of the California Government Code commencing with Section 6500.
Employee	shall mean a person who is a full-time employee as defined by the District, or a person who was an employee or a member of the board of trustees of the district prior to retirement and was covered under the District's group benefits plan immediately prior to retirement.
Majority	shall mean four (4) affirmative votes.

**3) POWERS OF THE AGENCY.** The Agency shall have the power and authority to exercise any power common to the Districts that are parties hereto, provided that the same are in furtherance of the functions and objectives of this Agreement as herein set forth. Said powers shall be exercised in the manner provided by law and, except as expressly set forth herein, shall be subject only to such restrictions upon the manner of exercising such powers as are imposed upon Districts in the exercise of similar powers.

**4) FUNCTIONS OF THE AGENCY.** The functions of the Agency shall be as follows:

- a) To provide to the Districts the capabilities for self-funding of group medical, dental, vision and prescriptions benefits to the extent that employee negotiations allow and as deemed necessary. No district will participate in a SET-TC plan unless and until the District is able to reach negotiated agreement with that group which would allow such participation or unless the District is able to reach a negotiated agreement with that group which would allow such participation or unless the District is legally entitled to unilaterally effectuate action in this area;
- b) To perform, or contract for the performance of, the financial administration, policy formulation, claim service, legal representations, and other developments as necessary for the payment and handling of all group medical, dental, vision and prescription claims against Districts, as required. Said payment and handling for an District shall be for all group medical, dental, vision and prescription claims filed under the guidelines set forth in the plan document and summary of benefits approved by the membership in the Agency;
- c) To establish and maintain a fund to pay self-funded losses;
- d) To obtain excess coverage insurance in an amount to be determined by the Board;
- e) To acquire, hold and dispose of property, real and personal, all for the purposed of providing the membership with the necessary education, study, development and implementation of a self-funded program for group medical claims, including, but not by way of limitation, the acquisition of facilities and equipment necessary, the employment of personnel, and the operation and maintenance of a system for the handling of the self-funded plan;

- f) To perform such other functions as may be necessary or appropriate to carry out the purposes of this Agreement, so long as such other functions so performed are not prohibited by any provision of law.
- 5) **TERM OF THE AGREEMENT.** This agreement shall be effective when executed by all parties shown on the last page hereof and shall continue in effect until lawfully terminated. In the event of a reorganization of one or more of the Districts participating in this agreement, the successor in interest or successors in interest to the obligations of such reorganized District shall be substituted as a party or as parties to this agreement.
- 6) **AGENCY MEMBERSHIP.**
- a) Each party to this Agreement shall be eligible for membership in the Agency as defined in the Bylaws and shall become a member of the Agency upon the execution of this Agreement, Bylaws, and Resolutions and upon the effective date of this Agreement.
  - b) Upon the formal approval of a majority of the Board, any public educational agency that is not party hereto but that desires to join the Agency created hereby may become a member hereof by executing a copy of this Agreement and Resolution whereby, said public educational agency agrees to comply with the terms of this Agreement and of the Bylaws. The Board shall determine the effective date of such membership. The rights and benefits of such subsequent members may be limited as provided in this Agreement or the Bylaws of the Agency.
- 7) **AGENCY BOARD.** The Agency shall be governed by a board of directors which hereafter shall be referred to as the "Board". No one serving on the Board shall receive any salary or compensation from the Agency. The Board shall consist of seven (7) members who shall be elected as prescribed in the Bylaws.
- 8) **BYLAWS.** The Board may establish such Bylaws, rules and regulations not inconsistent with applicable law or with this agreement, as may be necessary for its operation, the conduct of its business and the operation of the Agency. Such Bylaws or any amendments shall be approved by a vote of the members of the Agency.
- 9) **POWERS AND DUTIES OF THE BOARD.** The Board shall have the authority and the duty to exercise the powers of the Agency as set forth above. In addition, the Board is specifically empowered to:
- a) Provide for the management and administration of the Agency in a manner that is in the best interest of the Agency. This power shall include the power to employ and terminate a management firm for such purpose, or to employ staff for such purpose.
  - b) Determine annual contribution rates and the method by which such contributions will be paid to the fund pursuant to this agreement.
  - c) Provide additional assessments during the year, if necessary, to allow for increased cost due to the changes in the law or excessive claims cost.
  - d) Determine whether and by what method new school districts shall be allowed into the Agency consistent with the terms above.
  - e) Appoint and dissolve working committees from its active membership or by contracting for such services, consistent with the terms of this agreement.
  - f) Insure that a complete and accurate system of accounting of the fund is maintained at all times as set forth in this agreement.



- g) Determine the manner in which group health and welfare claims shall be processed, and such processing shall be in conformity with all provisions.
- h) Elect, at its annual meeting, a president, a vice-president and secretary/treasurer of the Board for terms of one (1) year. The Board shall fill vacancies for unexpired terms as prescribed in the Bylaws.
- i) Maintain or cause to be maintained accurate case records for all insureds, accurate records of all claims paid. The Board shall also provide for loss control services.
- j) Enter into contracts consistent with the terms of this agreement.
- k) Receive, accept, expend and disburse funds for purposes consistent with the terms of this agreement.
- l) Make appropriate periodic reports to the member school Districts on the status of the Agency and its programs.
- m) Develop or cause to be developed, and adopt an annual budget for the Agency.
- n) Perform any and all other functions necessary to accomplish the purposes of this agreement.

**10) MEETINGS OF THE BOARD.**

- a) The Board shall provide for its regular, adjourned regular and special meetings provided, however, that it shall hold at least one (1) annual meeting in each year. Other scheduled meetings may be canceled, if deemed necessary, by a majority vote of the Board. The date, time, and place at which any regular meeting shall be held shall be determined by the Board to be held not less than twice annually.
- b) The secretary/treasurer of the Board shall cause minutes of all meetings to be kept and shall, as soon as possible after each meeting, cause a copy of the minutes to be forwarded to each member of the Agency.
- c) All meetings of the Board shall be called, noticed, held and conducted in accordance with the provisions of the Brown Act (commencing with Section 54950 of the California Government Code).
- d) A majority of the Board membership shall constitute a quorum for the transaction of business.

**11) ACCOUNTS AND RECORDS.**

- a) The Agency is strictly accountable for all funds received and disbursed by it and, to that end, the Agency shall establish and maintain such funds and accounts as may be required by good accounting practice or by any provision of law or any resolution of the Agency. Books and records of the Agency in the hands of the secretary/treasurer shall be open to inspection at all reasonable times by the superintendent or designee of each District.
- b) The Board may establish a trust account into which may be deposited a sum not greater than that necessary for the settlement of claims. A service company or management firm contracted to administer the self-funded program covered by this agreement may execute and issue checks drawn on such account in payment of such claims. A monthly accounting of all checks drawn on such account shall be obtained by the secretary/treasurer from such company.
- c) The secretary/treasurer of the Agency shall be bonded in an amount determined by the Board and shall assume the duties described in California Government Code Section 6505.5 as well as other duties assigned by the Board. Such duties shall include, but shall not necessarily be limited to, the following:

- i) Received and receipt for all money of the Agency and place it in a trust account created by the Agency for claims;
  - ii) Be responsible upon an official bond for the safekeeping and disbursement of all Agency money so held by the secretary/treasurer;
  - iii) Pay, when due, out of money of the Agency so held, all sums payable by the Agency, such payment to be made only upon warrants drawn and signed by the Kern or Tulare County Superintendent of Schools, or upon checks drawn upon a trust account created pursuant to paragraph (1) above;
  - iv) Verify and report quarterly, in writing, of each year of the Board and to the Districts the amount of money being held for the Agency, the amount of receipts since the secretary/treasurer's last report, and the amount paid out since the last report.
- d) The Board shall contract with a Certified Public Accountant or Public Accountant to make an annual audit of the accounts and records of the Agency. In each case the minimum requirements of the audit shall be those prescribed by the State Controller for special Districts under Section 26909 or the Government Code of the State of California and shall conform to generally accepted auditing standards. When such an audit of accounts and records is made by a Certified Public Accountant, a report thereof shall be filed as a public record with each of the Districts. Such report shall be filed within twelve (12) months of the end of the fiscal year under examination. Any costs of the audit, including contracts with, or employment of, Certified Public Accountants or Public Accountants, in making the audit(s) provided for above, shall be borne by the Agency and shall be a charge against any unencumbered funds of the Agency available to pay such demands.

**12) FINANCE.** Payment of contributions shall be made by a transfer or warrant to the Kern county School Service Fund which in turn will make payments to the claims administrators as required.

- a) The Agency shall operate of a fiscal year beginning October 1 and ending September 30.
- b) Additional Income: The Agency shall accept and deposit in the Agency's fund, monies from any of the following sources:
  - i) Interest and other investment income;
  - ii) Monies received from other sources.
- c) Debts: Should health and welfare claims against all Districts exceed the total yearly contributions, each District shall be assessed by the Board an additional amount based upon the percentage of yearly contributions paid by each District relative to the total yearly contributions paid by all Districts. Each District hereby agrees to pay assessments after written notification from the Board.
- d) The Agency shall have the right to seek and recover subrogation or third party liability monies when necessary.
- e) The Agency shall be authorized to conduct or cause to be conducted any reasonable verification or audit.

**13) SEVERABILITY.** Should any portion, term, condition or provision of this agreement be determined by a court or competent jurisdiction to be illegal or in conflict with any law of the State of California, or otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms, conditions or provisions shall not be affected thereby.

**14) INVESTMENT OF SURPLUS FUNDS.** The Agency shall have the power to invest or cause to be invested all excess contributions in compliance with Sections 6509.5 and 6505.5 of the California Government Code.

**15) LIABILITY.**

- a) The tort liability of the Agency, all members of the Agency Board, and all officers and employees of the Agency, shall be controlled by the provisions of Division 3.6 of Title I of the California Government Code. Within the Agency itself, however, each District shall be liable only for group health and welfare claims against members arising out of facts occurring while a member of the Agency. To achieve this purpose, each District hereby agrees to indemnify and hold harmless the other District for any loss, cost or expense that may be imposed upon such District in excess of such pro rata liability. The rules for interpreting indemnity agreements as set forth in Section 2778 of the California Civil Code are hereby incorporated herein.
- b) Any and all debts, liabilities and obligations included by or imposed upon the Agency shall be the debts, liabilities, and obligations solely of the Agency and no debt, liability or obligation shall thereby be imposed upon any party hereto or the collective parties hereto.
- c) The Agency shall insure itself and the parties hereto against loss, liability, and claims arising out of or in any way connected with the Agreement.

**16) WITHDRAWAL AND REMOVAL.**

- a) Any District desiring to withdraw from the Agency shall, by action of its governing board, so indicate by written notice to the Board by July 1. Withdrawal is effective the following October 1, provided that the withdrawing party has, by the end of the current fiscal year, either discharged, or has arranged to the satisfaction of the Board for the discharge of any pending obligations it has assumed hereunder and has otherwise complied with the requirements for withdrawal as provided in the Bylaws.
- b) The agency shall be responsible for claims of Districts that have withdrawn, provided such claims were incurred while such district was a member of the Agency. A withdrawing District shall incur no liability created after the effective date of said District's withdrawal. No refund or repayment shall be given to any withdrawing District except as provided in the Bylaws.
- c) Any District may be removed from membership in the Agency as provided in this Agreement and the Bylaws. Such removal from membership shall operate to terminate the agreement as to such district.
- d) This Agreement may be terminated at the end of any fiscal year by the affirmative action of the majority of the Board, provided that:
  - i) Such affirmative action is taken on or before October of that fiscal year; and
  - ii) All outstanding obligations of the Agency have been resolved or a paid-up contract has been entered into removing any further obligation from the Agency; and
  - iii) Said contract may be for the individual Districts to accept responsibility for any outstanding claims.
- e) No assets may be divided or returned until all outstanding obligations of the Agency have been resolved as set forth above.
- f) Any District desiring to withdraw from the Agency shall do so pursuant to the Bylaws.

**17) DISPOSITION OF PROPERTY AND FUNDS.**

- a) In the event of the dissolution of the Agency, the complete rescission or other final termination of this Agreement by all Districts, or withdrawal of a District, any property interest remaining in the Agency following a discharge of all obligations shall be disposed of as provided by the Bylaws.
- b) "Obligations," as referred to herein, shall include, but not be limited to, all payments required pursuant to the administrative agreement and insurance contracts, together with all reserves which have been established for the purpose of paying group medical claims together with any other legal obligations incurred by the Agency pursuant to this agreement.

**18) ADDITIONAL PARTIES.** Any other school district within Tulare and Kings Counties may become a party to this Agreement upon approval of the Board and execution of an addendum incorporating all the terms of this Agreement. Such additional parties shall forthwith pay to Agency its current contribution as determined by the Board. Thereafter, such additional party shall be considered a party to this agreement and all subsequent amendments to this Agreement to the same extent as all of the original parties.

**19) AMENDMENTS.** This Agreement may be amended by written agreement by all Districts, provided that if two-thirds (2/3rds) of the Districts agree in writing to an amendment, the other parties must also agree to said amendment, or they may be involuntarily terminated as parties to this agreement provided by the Bylaws.

**20) EFFECT ON BARGAINING AGREEMENTS.** Nothing in this Agreement shall be construed to alter or modify provisions in member district collective bargaining agreements.

**21) SEPARATE BENEFIT PACKAGE.** Nothing in this Agreement shall be construed to preclude a member district from establishing a separate benefit package.

**IN WITNESS WHEREOF,** the parties hereto have caused this agreement to be duly executed by their authorized officers thereunto duly authorized as set forth herein below.

Dated: \_\_\_\_\_ District: \_\_\_\_\_

By: \_\_\_\_\_  
Name and Title

Accepted on behalf of SET-TC: \_\_\_\_\_



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October 17, 2021

Donya Ball  
The Academies Charter Management Organization  
Delivered via email

Re: School Employees Trust- Tulare County  
Updated Joint Powers Authority Agreement & Joint Powers Authority Bylaws

Dear Mrs. Ball,

School Employees Trust- Tulare County is a joint powers authority that was formed in the 1980s for the purpose of providing employee benefits insurance, in which your district participates.

A joint powers authority is formed under two specific documents: 1) a Joint Powers Authority Agreement, which is an agreement to come together for a common purpose – in this case workers' compensation insurance; and 2) JPA Bylaws, which establish the protocol for the ongoing management and processes of the authority.

Frankly, the original JPA Agreement and JPA Bylaws for SET-TC, developed in the 1980s, have become antiquated and in need of a revision or "modernization," if you will. The SET-TC Board of Directors along with Judy Fussel (now retired) and I were assigned to accomplish the task of updating the existing documents.

The committee reviewed JPA Agreements and JPA Bylaws that are being used in similar joint powers authorities and have been approved by the California Association of Joint Powers Authorities (CAJPA). Using these documents as the framework, the committee crafted documents that continue the intent of the original agreements from the 1980s, but also update them to fit the needs and guidelines of today's environment.

After review and discussion, the updated JPA Agreement and JPA Bylaws were approved by the SET-TC Board of Directors at its September 15, 2020 meeting. A copy of each document is attached for your review.

It will be necessary for your school board to pass a resolution approving the revised JPA Agreement and JPA Bylaws. As such we have provided a sample resolution that can be placed on district letterhead.

On behalf of the SET-TC Board of Directors we appreciate your participation in this longtime successful program. Please feel free to contact me with any questions you may have.

Sincerely,

JoeAnna Todd  
Area President- Central Valley  
Gallagher Benefit Services, Inc.  
(559) 635-3523  
Joeanna\_todd@ajg.com